

### Internal Quality Assurance Cell – Annual Report 2023-24

Date of establishment of Institutional IQAC: 11/05/2004

Results of the Previous NAAC Accreditation Cycles:

Cycle 1 B++ - 2.98 - 2005 08-Jan-2004 to 07-Jan-2009
Cycle 2 A - 3.14 - 2010 28-Mar-2010 to 27-Mar-2015
Cycle 3 A - 3.51 - 2015 11-May-2015 to 10-May-2020. Accreditation valid till 2023
Conferred Autonomous status in June 2018.
Conferred Empowered Autonomous Status in May 2023 for a period of 10 years from AY 2023-24 to 2032-33
Conferred as Lead College under cluster 8, mentoring 6 colleges for implementation of NEP 2020 in 2023

#### Composition of IQAC:

Principal, Vice Principals, Registrar, Librarian, Coordinator, Joint Coordinator, 8 to 10 senior teachers including Nirmitee Kendra convenor and Placement Officer.

#### Plan of Action for 2023-2024

1. Curriculum revision, Outcome Based Education to be implemented and COs to be defined for Third Year all Programs
2. Use of Blooms' Taxonomy while setting question papers
3. Measuring CO attainment and Graduate Attributes of Second Year UG and PG of select courses
4. Conduct Gender Audit
5. Screening cum evaluation process under CAS for teachers due for promotion
6. Prepare the Institutional Information for Quality Assessment (IIQA)
7. Organise Students' awareness campaign on Student Satisfaction Survey (SSS) for the NAAC reaccreditation
8. Compile the data for Self-Study Report (SSR)

#### Significant Contribution of IQAC 2023-2024

- Preparation for NAAC assessment and accreditation Process
- 6 meetings of IQAC and periodical meetings of subcommittees were conducted for smooth functioning of IQAC.
- Data Collection of various college activities was managed online. Effective use of Google and Microsoft Drive, Google sheets and Teams meetings for interaction helped in timely completion of work.
- IQAC initiatives in this regard during 2023-2024 are as follows.

#### A. Faculty empowerment activities

1. Organized a workshop on 'Preparation for NAAC reaccreditation' for 39 Teaching and 3 Administrative Staff from 10-08-2023 to 12-08-2023
2. State-level Seminar on 'Integrating NEP in Higher Education Reforms in Examination and Assessment for 69 Teachers (Attended online: 24, offline: 45, other districts in Maharashtra: 24) on 25-09-2023
3. Guest Lectures on 'Leave your legacy right-significance and drafting of a will' by CA Hiral Shah jointly with Department of Commerce for 29 Teachers on 12-02-2024
4. Guest Lectures on 'Leave your legacy right-significance and drafting of a will' by CA Hiral Shah jointly with Department of Commerce for 25 Non-Teaching Staff on 13-02-2024
5. Guest Lectures on 'POSH at workplace' an awareness lecture by Ms. Snehal Velakar for 43 Teaching and 36 Non-Teaching Staff jointly with Gender Sensitization Cell on 01-03-2024
6. Seminar on Intellectual Property Strategy: Practical Insights for Teachers jointly with Jignyasa on 02-03-2024



## **B. Role of IQAC in NEP implementation:**

### **Initiatives taken:**

- Meetings of IQAC and NEP Committee - 07
  - To define credit structures
  - To finalize new courses to be introduced under OE, AEC, VEC, VSC & SEC
  - Meeting dates: 15th May, 29th May, 10<sup>th</sup> July, 28th July, 19<sup>th</sup> August, 23<sup>rd</sup> August and 21<sup>st</sup> December 2023
- Orientation of non-teaching staff 13<sup>th</sup> October 2023 by IQAC & NEP Committee of college
- Guest Lecture by Dr. Sengupta on NEP for Students, 13<sup>th</sup> December 2023

### **Outcomes of NEP Implementation:**

- NEP implemented successfully in all the First Year Programmes from June 2023
- Credit structure defined for First and Second Year UG and PG programmes
- New courses introduced for OE, VSC, SEC, AEC, VEC & IKS
- ABC registration with students' ABC ID generated
- State-level seminar on evaluation under NEP – Integrating NEP in higher education: Reforms in Examination and Assessment, 25<sup>th</sup> September 2023.
- SIES is Lead College under cluster 8, mentoring 6 colleges for implementation of NEP.

### **Outcomes of IQAC activities:**

1. Defined Course Outcomes for all Third-Year programmes
2. Teachers set question papers using principles of Bloom's Taxonomy
3. Measured CO attainment and Graduate Attributes of Second Year UG and PG of select Courses
4. Conducted Gender Audit for the years 2021-22 and 2022-23 data with the help of Akshara Centre, NGO Mumbai
5. Processed 04 eligible faculty members Promotion and Fixation under Career Advanced Scheme (CAS)
6. Prepared and submitted Institutional Information for Quality Assessment (IIQA) in February 2024
7. Organised Students' awareness campaign on Student Satisfaction Survey (SSS) for the impending NAAC reaccreditation in Academic Year 2024-2025
8. Submitted Self-Study Report (SSR) documents in May 2024

### **Suggestions for 2024-2025**

1. NEP to be implemented for Second Year UG and PG programs
2. Prepare the Institution for the Peer Team Visit- NAAC Accreditation and Assessment
3. Capacity building program for Non-teaching staff
4. Research Methodology workshop.
5. Apply for NAAC sponsored One Day National Seminar on 'Knowledge in Action- Connecting Education to Community, Industry and Research'



**Ms. Geeta Paluskar**  
IQAC Coordinator



Principal  
SIES College of Arts, Science &  
Commerce (Autonomous)  
Sen (West), Mumbai - 400 022

**Dr. Uma Shankar**  
Principal

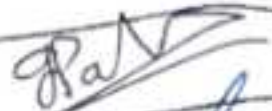
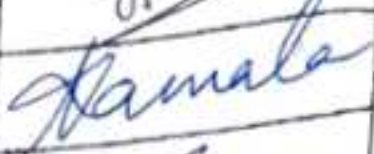


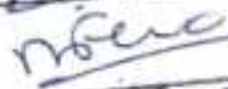


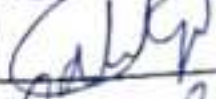
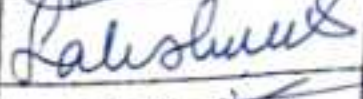
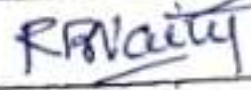
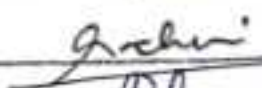


SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 022

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 31/7/23 Time: 10:40am Place/Venue: Board Room

Agenda/Topic: IQAC Meeting 1 Workshop - NAAC Prep

Meeting conducted/convened by: Geeta Paluskar

Serial No.	Name of the faculty	Department	Signature
1	Geeta Paluskar	Mathematics	
2	Kamala Srinivas	Philosophy	
3	Dr. Neeraja S. Tutakne	Botany	
4	Shama Todurkar	Psychology	
5	Mania Fernandes	Commerce	
6	Dr. Antonette Kobo	Library	
7	Dr. M. Abuzor	D.S	
8	Nitya R Mahajan	Commerce	
9	Lalshmi Muthukumar	English	
10	Dr. Rupali Vaitey	Zoology	
11	Maharaj Kharvi	Botany	
12	Dr. Anjali Muley	Physics	
13	Rashmi Bohene	Physics	

SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 022

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 31/7/23 Time: 10:40am Place/Venue: Board Room

Agenda/Topic: IQAC Meeting 1 Workshop NAAC Prep<sup>n</sup>

Meeting conducted/convened by: Cecilia Paluckan

Agenda:	
1. Review of AQAR	3. Website redesigning.
2. Planning of forthcoming workshops	
on 1) NAAC preparation 2) NEP preparedness.	
MOM:	
• Meeting was attended by 12 core committee members and the website incharge	
• It was decided that a workshop for preparing for the forthcoming NAAC A&A process will be conducted on 10, 11, 12 Aug-23 (Half days). Resource person: Dr. B.D. Bhole who would join online. The workshop is open for all IQAC team members as well as HOD's; Examination Controller. At least one person from each department should attend.	

PTO.

- A workshop on "Evaluation Reforms under NEP" will be organised on 25<sup>th</sup> September 2023. Examination controllers/~~com~~ Incharge of <sup>3 to 4</sup> Autonomous colleges will be invited to present the innovations & evaluation reforms in their respective colleges under NEP. For moderation, ~~the~~ Principal of Ruia college will be invited. Also the ABC coordinator ~~&~~ will be invited for a session.
- The website needs to be updated for the forthcoming A&A process. Syllabi, staff profile, Research profile, activities, e content menus need to be restructured.
- The ~~work on~~ AQAR of 21-22 is submitted, & opened again for editing. It should be completed by August end.
- The MIS for 23-24 should be started by the MIS team.
- The work on AQAR 22-23 ~~&~~ should be completed by respective criterion teams ~~by~~ by September end 2023.

Paluskar

Paluskar

Geeta Paluskar  
IQAC Coordinator

- ATR:
1. AQAR 21-22 edited & reuploaded
  2. NEP state level seminar conducted
  3. Website ~~of~~ restructuring done
  4. 22-23 data compiled.

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 18/09/23 Time: 11:30am Place/Venue: Board room

Agenda/Topic: NAAC Preparation, NEP workshop

Meeting conducted/convened by: Dr. Uma Maheshwari - Principal

Serial No.	Name of the faculty	Department	Signature
1			
2	Kamala Srinivas	Philosophy	Kamala
3	Geeta Paluskar	Mathematics	Geeta
4	Shekar Aygar	Chemistry	Shekar
5	Prachita S Salunkhe	Bioanalytical Sciences	Prachita Salunkhe
6	Dr. V. Vishnu Prasad	Botany, EVS	Vishnu Prasad
7	Roy Mathew	Commerce	Roy Mathew
8	Rajni Ramch	IT	Rajni
9	Maria Fernandes	Commerce	Maria
10	Dr. Aarti Muley	Physics	Aarti
11	Pallavi Rege	Statistics	Pallavi
12	Vaneta Raney	Mass Media	Vaneta
13	K. Saravanan Nadkar	BMS	K. Nadkar
14	Deepika Gawade	BMS	Deepika
15	Deepali Kothekar	Biochemistry	Deepali 18/9/23
16	Shama Todurkar	Psychology	Shama
17	Vishal dev Ashok	Physics	Vishal 18/9/23
18	Para Meurn	Biotechnology	Para
19	Ritonette Lobo	Library	Ritonette
20	Pranod Ghogare	Microbiology	Pranod 18/9/2023
21	M. Abuzar	Data Science	M. Abuzar 17/09/23
22	Dr. Ramesh S. Patil	Hindi	Ramesh
23	Surjeet Kaur	Mathematics	Surjeet
24	D.K. PAWAR	Chemistry	D.K.
25	Pallavi Roy	Chemistry	Pallavi Roy

SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 022

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 18/9/2023 Time: 11.30 am Place/Venue: Board Room

Agenda/Topic: NAAC Preparation <sup>NEP</sup> Workshop

Meeting conducted/convened by: Dr. Uma Maheshwari Principal

Serial No.	Name of the faculty	Department	Signature
26.	Shruti Panday	Economics	SP
27.	Vishya H	English	(u)
28.	Rashmi Bhure	Politics	Rashmi
29.	Vanita Banja	Politics	VB
30.	Krushna R	Commerce	KR
31.	Dr. Subi Yonsuf	Biotechnology	Subi Yonsuf
32.	Anju Jambur	Biotechnology	Anju
33.	Maya Nar	Comp Sc.	Maya
34.	Nilima R Mahajan	Commerce	Nilima
35.	Vandana S. Muley	History	Vandana
36.	Kamala		
37.	Rupali Vaitg	Zoology	Rupali

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 18/09/23 Time: 11:30am Place/Venue: Board room

Agenda/Topic: NAAC Preparation, NEP workshop

Meeting conducted/convened by: Dr. Uma Maheshwari - Principal

Agenda:		
1. Review of work done by criterion teams & departments with respect to NAAC		
2. Preparation for forthcoming NEP workshop		
MOM:		
• Meeting was attended by core team, criterion team & heads of departments		
• The HOD's were given instructions regarding department evaluative report, website uploads & <del>etc</del> and OBE related preparation		

PTO.



3. ~~Ho~~ Criterionwise teams were restructured. ~~to~~
  4. Website related assistance to be provided to all criterions.
  5. Each department head/sr teachers should attend the NEP webinar on 25/09/24.
  6. Webinar related duties allocated, duty chart <sup>to be</sup> shared with the team
- ₹.

Action taken:

Webinar concluded successfully on 25.09.24.

Website uploads started.

Criterionwise teams started work on 5 year data for SSR



Geeta Paluskar

IQAC Coordinator

**SIES COLLEGE OF ARTS, SCIENCE AND COMMERCE, (Autonomous), sion west**

**IQAC MEETING**

27.10.2023

A meeting of IQAC core committee will be held on 04.11.2023 in the board room at 11.30 am.

- Agenda: 1. Approving Minutes of the previous meeting  
2. Review of annual quality assurance report of 2022-23  
3. Review of the preparation for the forthcoming NAAC audit

Kindly make it convenient to attend.



Geeta Paluskar  
IQAC Coordinator



Dr. Uma Shankar  
Principal,  
Chairperson of IQAC

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 4/11/23 Time: 11:30am Place/Venue: Board Room

Agenda/Topic: TGC meeting

Meeting conducted/convened by: Dr. Uma Shankar

Serial No.	Name of the faculty	Department	Signature
1	Dr. Vankatsamani	Non Secretary	
2	Principal Uma Phani	Philosophy	4/11/23
3	Ananya P. Student representative	BAMMC	
4	Jatish Parfane	Zoology	4/11/23
5	Ira Meum	Biotechnology	
6	Geeta Paluskar	Mathematics	
7	Kamala Srinivas	Philosophy	
8	Mahavir Goswami	Botany	
9	Lakshmi Muthukumar	English	
10	Maria Fernandes	Commerce	
11	Whitya R Mahajan	Commerce	
12	Vanita Panjan	Politics	
13	CA Shetkar N.	Industry Expert	ONLINE
14	Dr. Nina - Roychoudhary	Principal of SIESCE, Local Representative	ONLINE
15	Shri.	PSA Secretary	leave of absence granted.
	P.T.A. for MCOM		

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 4/11/23 Time: 11:30am Place/Venue: Board Room

Agenda/Topic: JGAC meeting

Meeting conducted/convened by: Dr Uma Shankar

MEM

Agenda:

1. Approving Minutes of the previous meeting
  2. Review of annual quality assurance report of 22-23
  3. Review of preparation for forthcoming NAAC Accreditation
  4. Plan of action for year 2023-24.
1. Minutes of the previous meeting were shared with all participants beforehand & they were approved.
  2. Data of ASAR 22-23 was presented to the team. The final documentation of ASAR 22-23 is ongoing, was conveyed to the participants.
  3. Shri Venkatzamani, Jt. Secretary of SIES, explained the steps involved in NAAC accreditation process. He suggested structured work plan & teamwork for timely completion of accreditation.
  4. It was decided that JGAC should be submitted by ~~30<sup>th</sup> September 2023~~ 10<sup>th</sup> December 2023.
  5. JGAC has planned following activities for the year 2023-24

vi Gender Audit with support from Akshara NGO in March 23

- i. A workshop on theme "NEP & evaluation", which is completed
- ii. A workshop for preparation for NAAC Accreditation - completed
- iii. JGAC - documentation ongoing
- iv. Website reforms - ongoing
- v. 4 per Guest lectures on POSH, IPR and Importance of WLL in Jan-Feb 23.



**Geeta Paluskar**

**IQAC Coordinator**

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 11/11/23 Time: 10.00 AM Place/Venue: Board Room

Agenda/Topic: IGAC & Website Committee Meeting for NAAC Preparation

Meeting conducted/convened by: Dr. Uma Shankar

Serial No.	Name of the faculty	Department	Signature
1	Geeta Paluskar	Mathematics	
2	Tara Meum	Biotechnology	
3	Mahavir Gosavi	Botany	
4	ANOOP SV	MATHEMATICS	
5	Vishal dev Ashok.	Physics	
6	SAKSHI	BOTANY	
7	Neeraja Tutakne	Botany	
8	Lalshmi Muthukumar	English	
9	Dr. V. Vishnu Prasad	Botany, EVS	
10	Maria Fernandez.	Commerce.	
11	Nitya R Mahajan	Commerce	
12	Pragith Nambial	Biotechnology	
13	P. M. Abuzar	D. S.	
14	K. Saravanan Naidu	BMS	
15	Ajinkya Garkwad	Politics	
16	Kamala Srinivas	Philosophy	
17	Dr. Subi Yousuf	Biotechnology	
18	Kuba John	Data science	
19	Dr. Richa Singh	Biotechnology	
20	Anju Angel James	Biotechnology	
21	Tejas Karandiker	Bioanalytical Sciences	
22	Seema B. Tadhe	Physics	
23	Shritha Haziza Sultana	Physics	
24	Deepali Kothekar	Biochemistry	
25	Rupali Vaity	Zoology	

SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 022

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 11/11/23 Time: 10.00 AM Place/Venue: Board Room

Agenda/Topic: IGAC & Website Committee Meeting  
for NAAC Preparation

Meeting conducted/convened by: Dr. Uma Shankar

### Agenda:

1. Website structure and menus
2. NAAC compliant design
3. Restructuring of menus.
4. Creation of new tabs for SSR

### MOM

Meeting was attended by Principal, IBAC Co-ordinator & IT Co-ordinator, Website Incharge, website committee members & criterion team members.

1. The final design of SSR tab was decided.
2. Buttons to be created was discussed
3. Types of files to be uploaded & size limits were discussed.
4. Criterionwise website helping hands were decided.
5. Review after one month
6. IIGA related tabs required on priority basis.
7. Criterionwise sub menus were decided.



**Geeta Paluskar**

**IQAC Coordinator**



**SIES COLLEGE OF ARTS, SCIENCE AND COMMERCE, Sion west**

**(Empowered Autonomous Status)**

28.11.2023

**Notice For IQAC Criterion Heads**

The writing of Executive summary has begun, for which Inputs of five years are required from each criterion. The criterion heads are requested to compile their DVV- sheets of five years and provide data to the undersigned on Friday 01.12.2023.

The distribution of work is as follows:

Executive summary: Dr. Uma Shankar, Principal; Dr. Satish Sarfare, VP

Criterion 1 Inputs: Dr. Lakshmi Muthukumar

Criterion 2 Inputs: Dr. Vanita Banjan, MS. Geeta Paluskar

Criterion 3 Inputs: Dr. Deepali Kothekar, Dr. Kirtikumar Badgujar, Dr. Pramod Ghogare

Criterion 4 Inputs: Ms. Nitya Mahajan, Mr. Raghavendra L.

Criterion 5 Inputs: Dr. Mahavir Gosavi, Dr. Rupali Vaity

Criterion 6 Inputs: Dr. Kamala Srinivas, Mr. Sampath S

Criterion 7 Inputs: Ms. Maria Fernandes, Dr. Aarti Muley

IQAC Inputs : Ms. Geeta Paluskar, Dr. Kamala S.

The Criterion team members are requested to provide the necessary support to the Criterion heads for timely completion of task.



  
PRINCIPAL  
Principal  
SIES College of Arts, Science &  
Commerce (Autonomous)  
Sion (West), Mumbai - 400 022.

SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 022

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 4/12/23 Time: 10:30am Place/Venue: Board Room

Agenda/Topic: IQAC - website uploads.

Meeting conducted/convened by: Geeta Paluskar

Serial No.	Name of the faculty	Department	Signature
01	Lakshmi M.	English	Lakshmi
02	Geeta Paluskar	Maths	Geeta
03	Pallavi Roy	Chemistry	P Roy
4.	Bhisham Ramchandra	Commerce	Bhisham
5.	Dr. Subi Yousuf	Biotechnology	Subi
6.	Maia Fernandes	Commerce	Maia
7.	Sudha B	IT	Sudha
8.	Nitya R M	Commerce	Nitya
9.	Maharaj Kosal	Botany	Maharaj
10.	Rupali Vaity	Zoology	Rupali
11	Kamala Srinivas	Philosophy	Kamala

SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 022

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 4/12/23 Time: 1030am Place/Venue: Board Room

Agenda/Topic: IQAC - website uploads.

Meeting conducted/convened by: Geeta Paluskar

AGenda:	
1. Review of website work - NAAC compliance	
2. Review of uploads done so far	
MOM:	
Meeting was attended by representative of each criterion.	
The menu options were reviewed (under SSR tab)	
The documents to be uploaded were considered.	
Work distribution for online documentation finalised.	
It was decided that IQA related documentation be started stat	

Geeta Paluskar

IQAC Coordinator



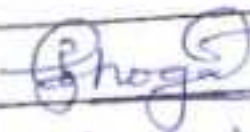
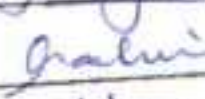


Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 29<sup>th</sup> May 2023 Time: 10.30 am Place/Venue: Board Room, Ground floor

Agenda/Topic: Discussion on final credit structure for Undergraduate & Postgraduate programmes under National Education Policy

Meeting conducted/convened by: Vice Chancellor

29/5/23

Serial No.	Name of the faculty	Department	Signature
1.	Dr. Pramod D. Ghogare	Microbiology	 10.20 am - 10.29 am
2.	Mahavir Kosavi	Botany	
3.	K. Saravanan Nadan	BMS	
4.	Pallavi Raj	Statistics	

(1)

(2)



Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 10<sup>th</sup> July 2023 Time: 11:30 am Place/Venue: Board Room, Grand floor

Agenda/Topic: Meeting to discuss workload under NEP

Meeting conducted/convened by: Principal

Serial No.	Name of the faculty	Department	Signature
1	Satish Sarfare	Zoology	[Signature]
2	Lakshmi Muthukumar	English	[Signature]
3	Santosh B. Kestane	Chemistry	[Signature]
4	Tara Manas	Biotechnology	[Signature]
5	M. Abzal	DS	[Signature]
6	K. Saravanan Nandan	BMS	[Signature]
7	Vaneeta Raney	Mass Media	[Signature]
8	Pooja Ramesh	IT	[Signature]
9	Mahavir Gosavi	Botany	[Signature]
10	Mamraj Singh	Comp. Science	[Signature]
11	Kiran Naban	Physics	[Signature]
12	Shruti P	Eco	[Signature]
13	Vanita Bramjan	Politics	[Signature]
14	Pramod Ghogare	Microbiology	[Signature]
15	Shama Todurkar	Psychology	[Signature]
16	Deepali Kothekar	Biochemistry	[Signature]
17	Pooja Sawant	EVS	[Signature]
18	Dinesh S. Kattale	Hindi	[Signature]
19	Roy Mathew	Com.	[Signature]
20	Vandana Muley	History	[Signature]
21	Kamala Srinivas	Philosophy	[Signature]
22	Vaishali Falnikar	Mathematics	[Signature]
23	Geeta Paluskar	Mathematics	[Signature]
24	Shekar Ayyar	Chemistry	[Signature]
25	<del>Pratibha</del> Pallavi Rege	Statistics	[Signature]
26	Rashmi Bhume	Politics	[Signature]







SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 022

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 23/08/2023 Time: 10:00 am Place/Venue: Board Room, Ground floor

Agenda/Topic: Meeting to discuss NEP information to be given to Joint Director's office

Meeting conducted/convened by: Principal

Serial No.	Name of the faculty	Department	Signature
1.	Satish Sarpore	Zoology	
2.	Mansi Mudalcar	Mass Media	
3.	Dinesh Patil	Hindi	
4.	Neelika Kothekar	Biochemistry	
5.	Lakshmi Muthukumar	English	
6.	Kamala Soinivas	Philosophy	
7.	Shruti Pandey	Economics	
8.	Vansha Muley	History	
9.	Roy Mathew	Commerce	
10.	Pallavi Rege	Statistics	
11.	Ms. CAROL B.	MICROBIOLOGY	
12.	Pramod D. Ghogare	Microbiology	

3/08/23  
NEP  
23/8/2023

23/8/2023



12/1/2023

Questions discussed on 12/12/2022 regarding NEP

1. Which B.Sc. type will be applicable to our institution (Research/Honors)?
2. Nomenclature of the B.Sc. program will be stream wise or subject wise?
3. Which of these is to be undertaken among elective, open elective, major, minor?
4. How do we go along the MSc admission for 2023-24 according to new policy since students will be coming from old curriculum
5. After 4<sup>th</sup> year of B.Sc. Research program what will be the nomenclature of MSc course?
6. The internship component is applicable at the end of each year. How do we go about it? Management and monitoring
7. Do we have to begin with 2 year M.Sc. with one full year as Research from 2023-24?
8. What about NEP for faculty specific programs?
9. FY 2023-24 admissions? CUET applicable?
10. NEP with examination point of view, specially ATKT
11. How long the old policy will be valid w.r.t to Repeaters and ATKT?
12. Notional hours and credits outline for practicals
13. Bridge course for students coming from old to new policy
14. How will this affect workload?
15. State government has formed new committee towards generating a detailed project report (DPR) for creation of cluster colleges/ universities. Whenever this committee presents the report, will the recommendation affect or be binding on the college? (since college will follow NEP)

# SIES COLLEGE OF ARTS, SCIENCE AND COMMERCE (AUTONOMOUS)

SION (WEST), MUMBAI - 400 022.

## ATTEDANCE SHEET

Class: F4 classes

Divn. \_\_\_\_\_

Subject NEP

Date: 13-12-2023

Time: 10:30am

Roll No.	Signature	Roll No.	Signature	Roll No.	Signature
1	FA2324260 <u>Sure</u>	34	FA2324114 <u>Quello</u>	67	FC2324102 <u>Pooja</u>
2	FA2324467 <u>Sunil</u>	35	FA2324217 <u>Prabh</u>	68	FC2324090 <u>Renuka</u>
3	FA2324327 <u>Harik</u>	36	FA2324103 <u>V.A.</u>	69	FC2324070 <u>Rohini</u>
4	FA2324248 <u>BLH</u>	37	FA2324488 <u>NA</u>	70	FC2324019 <u>Sana</u>
5	FA2324219 <u>Prasanna</u>	38	FA2324478 <u>Mohini</u>	71	FA2324411 <u>Jaya</u>
6	FA2324476 <u>Pragna</u>	39	FS2324232 <u>Prabh</u>	72	FA2324421 <u>Shriya</u>
7	FA2324413 <u>Amrta</u>	40	FA2324502 <u>Sarthej</u>	73	FA2324441 <u>Pratibha</u>
8	FA2324468 <u>W</u>	41	FA2324258 <u>DSL</u>	74	FA2324446 <u>Babu</u>
9	FA2324040 <u>Adalhi</u>	42	FA2324498 <u>Kuty</u>	75	FA2324428 <u>Sange</u>
10	FA2324208 <u>U</u>	43	FA2324501 <u>Saibath</u>	76	FA2324430 <u>Anjali</u>
11	FA2324250 <u>Ziyah</u>	44	FA2324335 <u>Prakhar</u>	77	FA2324431 <u>Rushmi</u>
12	FA2324316 <u>Hain</u>	45	FA2324456 <u>Priyanka</u>	78	FC2324039 <u>Jamona</u>
13	FA2324227 <u>Hank</u>	46	FA2324496 <u>Aiyonika</u>	79	FC2324080 <u>Y</u>
14	FA2324036 <u>Kashim</u>	47	FA2324065 <u>Aaron</u>	80	FA2324006 <u>Mahak</u>
15	FA2324121 <u>A</u>	48	FC2324237 <u>Parth</u>	81	FC2324306 <u>Leena</u>
16	FA2324254 <u>Pranav</u>	49	FS2324054 <u>Sujay</u>	82	FC2324278 <u>Shrin</u>
17	FA2324021 <u>Sheetal</u>	50	FS2324056 <u>Prac</u>	83	FC2324294 <u>Sneha</u>
18	FA2324319 <u>Umar</u>	51	FS2324055 <u>Tann</u>	84	FC2324224 <u>Jagya</u>
19	FA2324323 <u>Rushmi</u>	52	FS2324089 <u>Ganesh</u>	85	FA2324033 <u>Shruti</u>
20	FA2324292 <u>Shi</u>	53	FS2324087 <u>Muntazur</u>	86	FS2324007 <u>Pranjala</u>
21	FA2324445 <u>SALMA</u>	54	FS2324287 <u>Khan</u>	87	FA2324252 <u>Ashi</u>
22	FA2324461 <u>Akshay</u>	55	FS2324291 <u>Mfema</u>	88	
23	FA2324454 <u>Amber</u>	56	FA2324523 <u>Nihal</u>	89	
24	FA2324462 <u>Asha</u>	57	FA2324513 <u>Devika</u>	90	
25	FC2324285 <u>Romana</u>	58	FC2324301 <u>Arshita</u>	91	
26	FC2324227 <u>Harshad</u>	59	FC2324307 <u>Prisha</u>	92	
27	FA2324045 <u>Prinde</u>	60	FC2324005 <u>Saira</u>	93	
28	FC2324108 <u>Priyanka</u>	61	FA2324003 <u>Seshiya</u>	94	
29	FC2324027 <u>Siddhi</u>	62	FA2324024 <u>Jasb</u>	95	
30	FA2324069 <u>Am</u>	63	FC2324217 <u>Pranav</u>	96	
31	FA2324215 <u>Adarsh</u>	64	FC2324115 <u>SA</u>	97	
32	FC2324240 <u>Raja</u>	65	FC2324009 <u>Aishani</u>	98	
33	FC2324028 <u>Riff</u>	66	FC2324091 <u>Murli</u>	99	

Roll No.	Signature	Roll No.	Signature	Roll No.	Signature
100	FS2324026	117		134	
101	FS2324061 Manish	118		135	
102	FS2324267 Ashish	119		136	
103	FS2324272 Anshu	120		137	
104	FS2324005 Anshu	121		138	
105	FC2324295 Anshu	122		139	
106		123		140	
107		124		141	
108		125		142	
109		126		143	
110		127		144	
111		128		145	
112		129		146	
113		130		147	
114		131		148	
115		132		149	
116		133		150	

Signature of the Teacher

Date : .....



# Minutes of all the Meetings Conducted in 2023-2024

## Reforms (Description of existing)

### Structural Reform

- Governance
- IDP
- Trained Back Office
- Digitization

### Academic Reform

- Programs - Redesign
- Liberal education
- NEP 2020

### Steps

- ① Implementation of NEP
- ② Establishing as a multidisciplinary degree-granting HEI
- ③ Upgradation to University status  
(Cluster / Unitary)  
(Research-intensive / Teaching-intensive)

Care Committee for NEP

### Key features of NEP

- ① Liberal education
- ② Holistic development / Skill-based
- ③ Multidisciplinary / Interdisciplinary
- ④ Student-centric (Selection of courses to make a bouquet)
- ⑤ Multiple entry & exit
- ⑥ Transferable Credits (ABC)
- ⑦ Common academic calendar
- ⑧ Outcome-based education
- ⑨ Continuous evaluation & Experiential learning etc.

### How to start? Start working!

- ① Programs to be offered
  - 3 year B.Sc./ 4 year Bachelor
  - Subject / Dept. specific / Sched. specific / Faculty specific
- ② Inputs (Course / outline) from Departments
- ③ Calculation of credits & work hours
  - Theory | Credit : 15h (classroom) + 30h (outs. cl.)
  - | Semester : 15 weeks
  - | Credit : 1h/week

Registration in the Academic Bank of Credits

Practicals :  
 1 credit : 30h (Laboratory / class) + 15h (outs. cl.)  
 1 credit : 2h/week

(Entry 3yr / 4yr program should be ready by April 2023...)

## NEP 2020

(To be implemented from 2023-2024)

### CHANGE OF MINDSET

Teachers: "From - "Whatever useless I deliver, I have my job and salary" To

To -

"I will deliver that what results in holistic development of the learner and enables her/him to contribute to the growth of the nation"

Management: From - "My trust or organization is <sup>one of the</sup> oldest, so will be governed by the same old-school people and I will reap the profits at the cost of somebody's efforts & intellect"

To -

"I will educate myself to get involved in the educational reforms and share the profits proportionally with its contributors (incentivisation)"

Student/Learner: From - "Education to become a degree holder & get a secured state government job"

To

"Education for holistic development and become skilled to add to self and National economic growth"

The attendance of all the meeting conducted, is attached herewith.

Ms. Geeta Paluskar  
IQAC, Coordinator.



Dear Colleagues

A workshop to prepare for NAAC Accreditation is organised from 10.08.2023 to 12.08.2023 from 10.30 am to 1.30 pm. Resource person is Dr. B. D. Bhole,


Who should attend this workshop:

- IQAC team members and Documentation team members
- Website committee in charge and committee members
- Heads of departments, Department representatives
- Convenors of various committees, COE convenor
- Examination committee representative,
- Office representatives, Registrar,

The workshop is open to all the interested faculty members.

Detailed schedule is attached herewith.

Proposed schedule of the IQAC workshop for NAAC preparation			
Day and Date	Time	Topic	Who should attend
Thursday, 10.08.2023	10.30 am to 11.15	Steps involved in NAAC accreditation Process and a tentative timeline. Extended profile of the college	Principal, Vice Principals, Registrar, IQAC criterion heads and members, Documentation team, Website team
	11.15 am to 12.15 pm	Criterion 1 : Curricular Aspects	IQAC team, Head/ representative of each department, Website committee representative
	12.30 pm to 1.30 pm	Criterion 2: Student and teacher profile, Examinations	IQAC team, Head/ representative of each department, Website committee representative Examination Controller Office representative
Friday, 11.08.2023	10.30 am to 12.15 noon	Criterion 3 and Criterion 4 Research, Innovation, Extension activities, Infrastructure and learning resources	IQAC team, Head/ representative of each department, Website committee representative Office representative
	12.30 pm to 1.30 pm	Criterion 5 Student Progression and welfare	IQAC team, Head/ representative of each department, Website committee representative Office representative
Saturday, 12.08.2023	10.30 am to 12.15 noon	Criterion 6, Criterion 7 Leadership and management of college, Value system, Best practices and distinctiveness	Principal, Vice Principals, Registrar, IQAC team members, Documentation team, Website team
	12.30 pm to 1.30 pm	Documentation Orientation of the Heads of departments, Association Convenors	HODs, Association heads, IQAC team,

  
IQAC  
Co-ordinator

  
Principal

Dear Colleagues

A workshop to prepare for NAAC Accreditation is organised from 10.08.2023 to 12.08.2023 from 10.30 am to 1.30 pm. Resource person is Dr. B. D. Bhole,

Who should attend this workshop:

- IQAC team members and Documentation team members
- Website committee in charge and committee members
- Heads of departments, Department representatives
- Convenors of various committees, COE convenor
- Examination committee representative,
- Office representatives, Registrar,

The workshop is open to all the interested faculty members.

Detailed schedule is attached herewith.

Proposed schedule of the IQAC workshop for NAAC preparation			
Day and Date	Time	Topic	Who should attend
Thursday, 10.08.2023	10.30 am to 11.15	Steps involved in NAAC accreditation Process and a tentative timeline, Extended profile of the college	Principal, Vice Principals, Registrar, IQAC criterion heads and members, Documentation team, Website team
	11.15 am to 12.15 pm	Criterion 1 : Curricular Aspects	IQAC team, Head/ representative of each department, Website committee representative
	12.30 pm to 1.30 pm	Criterion 2: Student and teacher profile, Examinations	IQAC team, Head/ representative of each department, Website committee representative Examination Controller Office representative
Friday, 11.08.2023	10.30 am to 12.15 noon	Criterion 3 and Criterion 4 Research, Innovation, Extension activities, Infrastructure and learning resources	IQAC team, Head/ representative of each department, Website committee representative Office representative
	12.30 pm to 1.30 pm	Criterion 5 Student Progression and welfare	IQAC team, Head/ representative of each department, Website committee representative Office representative
Saturday, 12.08.2023	10.30 am to 12.15 noon	Criterion 6, Criterion 7 Leadership and management of college, Value system, Best practices and distinctiveness	Principal, Vice Principals, Registrar, IQAC team members, Documentation team, Website team
	12.30 pm to 1.30 pm	Documentation Orientation of the Heads of departments, Association Convenors	HODs, Association heads, IQAC team,

  
Principal

12.08.2023

**Report : IQAC Workshop August 2023  
"Preparation for NAAC Accreditation"**

**Title of the Talk:** "Preparation for NAAC Accreditation"

**Resource Person:** Dr. Bhalchandra D. Bhole. (Retired Associate Professor and Head, Department of Microbiology, IQAC Coordinator MES Abasaheb Garware College, Karve Road, Pune 411 004, Maharashtra. Mentor for the IQAC Cluster India)

**Day, Date, Venue:** 10.08.2023 to 12.08.2023 from 1.30 pm to 4.30 pm, BoardRoom.

**Attendees:** Principal, Vice Principals, Heads of the departments, Senior teachers, Registrar, IQAC team members, website coordinator and committee members, office staff.

**Number of Attendees:** 41

**Objectives of the workshop:**

To orient teachers about NAAC accreditation process with respect to preparation for IIQA, SSR, DVV

**Highlights of the workshop**

The workshop was conducted in hybrid mode to facilitate all the teachers and participants to attend remotely too. In this wonderful three days workshop on NAAC preparation, Dr. Bhole guided the participants regarding the NAAC accreditation process timeline, the seven criterions of assessment and the KI's. It helped in improving the participants' understanding of Qualitative and Quantitative metrics and their presentation to NAAC.

Dr. Bhole helped the participants in understanding the steps involved in NAAC accreditation process, the timespan required and the milestones to be attained. He emphasised the importance of working as a team in synergy to attain goals in timely manner. He also stressed upon the importance of effective website and accurate documentation.

**Conclusion:**

With the understanding of timeframe and steps involved, a plan of action needs to be chalked out for timely completion of NAAC accreditation process. Teamwork in synergy is the key.

**Outcome:**

A rough timeline for the accreditation process was chalked out at the end of this workshop, for preparation and submission of the IIQA, SSR and PTV. Teams were formed to work upon details and data handling. Website was reviewed and points for improvement were noted.



Report Prepared by : Geeta Paluskar  
IQAC Coordinator

Dr. Uma Shankar  
Principal,  
Chairperson of IQAC

**Annexures to the report:**

**Annexure1: Photo of the workshop**



*Geeta Paluskar*



*Uma Shankar*

Report Prepared by : Geeta Paluskar  
IQAC Coordinator

Dr. Uma Shankar  
Principal,  
Chairperson of IQAC

SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 022


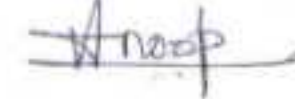

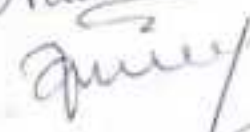








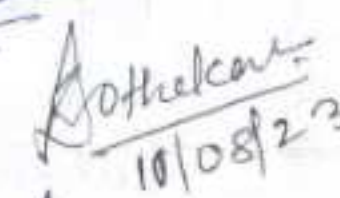

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 10/08/23 Time: 10.30am Place/Venue: Board Room  
10.30pm

Agenda/Topic: Workshop on NAAC preparedness

Meeting conducted/convened by: IBAC

Serial No.	Name of the faculty	Department	Signature
1	Geeta Paluskar	Mathematics	[Signature]
2	Manojkumar Singh	Comp. Science	[Signature]
3	Prajith Nambial	Biotechnology	[Signature]
4	Mahavir Gosavi	Botany / IBAC	[Signature]
5	Shekar Aiyar	Chemistry HOD	[Signature]
6	Neeraja Tutakar	Botany	[Signature]
7	Rupale Vaity	Zoology	[Signature]
8	Subi Yoosuf	Biotechnology	[Signature]
9	Lalshani Muthukumar	English	[Signature]
10	Nitya R Mahajan	Commerce	[Signature]
11	Shruti R. Panday	Economics	[Signature]
12	Soni Yadav	Computer sci	[Signature]
13	Shama Todurkar	Psychology	[Signature]
14	Dr. Aarli Muley	Physics/IBAC	[Signature]
15	Dr. Pramod Ghogare	Microbiology	[Signature]
16	Madhavan Gopalan	Zoology	[Signature]
17	Dr. Vishal dev Ashok	Physics	[Signature]
18	Seema B. Jadhav	Physics	[Signature]
19	Kamala Srinivas	Philosophy	[Signature]
20	Pallavi Ray	Chemistry	[Signature]
21	M. Abuzaid	Data Science	[Signature]
22	Sudha B	IT	[Signature]
23	Tara Meum	Biotechnology	[Signature]
24	Krishnamoorti L.	Administration	[Signature]
25	Patish Bafare	Vice Principal, Zoology	[Signature]
26	Vrdya Hanuman	English	[Signature]

Sr. No.	Name	Dept.	Sign.
27.	Krishna R	Commerce	
28.	Anoop S V	Mathematics	
29.	Mansi Mudaliar	BAMMC	
30	Dr. Varsha Muley	HISTORY	
31	Dr. Dinesh S. Patil	Hindi	
32.	Ms Maria Fernandes	Commerce	
33.	Ms. Mahalaxmi Nader	COE	
34.	Dr. Seema - C.	English	
35.	Pooj Mathan	Commerce.	
36.	Ms. Maya Nair	Computer Science	
37.	Vanita Banjara	Politics	
38	Vaishali Patilkar	Mathematics	
39	Deepali Kothekar	Biochemistry	 10/08/23
40	Shikha Arora	Chemistry	 11/05/23

SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 022

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 11/08/2023 Time: 10.30 Place/Venue: Board Room

Agenda/Topic: NAAC preparation workshop organized by IQAC

Meeting conducted/convened by: IQAC

Serial No.	Name of the faculty	Department	Signature
1.	Arata Patilkar	Mathematics	[Signature]
2.	Kamala Srinivas	Philosophy	[Signature]
3.	Maharaj Kosavi	Botany	[Signature]
4.	Kiran Nalwan	Physics	[Signature]
5.	Pallavi Roy	Chemistry	[Signature]
6.	Madhavan Gopal	Zoology	[Signature]
7.	Pramod D. Ghogare	Microbiology	[Signature]
8.	Mansi Mudaliar	BAMMC	[Signature]
9.	Shama Todustkar	Psychology	[Signature]
10.	Neeraja Tutakne	Botany	[Signature]
11.	Nitya R. Mahajan	Commerce	[Signature]
12.	Shruti R. Pandey	Economics	[Signature]
13.	Surjeet Kaur	Mathematics	[Signature]
14.	[Signature]	Via Principal Zoology	[Signature]
15.	Tara Meum	Biotechnology	[Signature]
16.	William M	Library	[Signature]
17.	Manojkumar Singh	Comp. Science	[Signature]
18.	Roy Mathew	Commerce	[Signature]
19.	Sawant Vijay Vasant	Accounts Dept.	[Signature]
20.	Greetha V.	Accounts apt	[Signature]
21.	Vidya Hasicharan	English	[Signature]
22.	Kushner. Rameshchandra	Commerce	[Signature]
23.	Vanita Banjan	Politics	[Signature]
24.	Subi Yousuf	Biotechnology	[Signature]
25.	Mania Fernandes	Commerce	[Signature]
26.	Rashmi Bhure	Praxis English	[Signature]
33.	Sahakuni M. Seema. C.	English	[Signature]

P.T.O. [Signature] 22

- |     |                        |                   |                       |
|-----|------------------------|-------------------|-----------------------|
| 27. | Kirankumar C. Budgytal | Chemist           | Ky<br>11/08/23        |
| 28. | Deepali Kothekar       | Biochemistry      | Vishwasad<br>11/08/23 |
| 29. | V. Vishnuprasad        | Botany, EVS       | Vishwasad<br>11/08/23 |
| 30. | M. Abnazar             | Data Science      | 11/08/23              |
| 31. | Maharajm Nader         | CCE               | 11/08/23              |
| 32. | Maya Nair              | Computer Science. | 11/08/2023            |
| 33. | Deepika Gawade         | BMS               | 11/9/23               |
| 34. | Rupali Vaity           | Zoology           | R.Vaity<br>11/08/2023 |



SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 022

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 12/08/23 Time: 10.30am Place/Venue: Board Room

Agenda/Topic: NAAAC Workshop  
to 2.30pm

Meeting conducted/convened by: IBAC

Serial No.	Name of the faculty	Department	Signature
1	Geeta Palushare	Mathematics	[Signature]
2	Kamala Srinivas	Philosophy	[Signature]
3	Maya Nair	Computer Science	[Signature]
4	Soni Yashraj	computer science	[Signature]
5	Dr. Neeraja Tutakne	Botany	[Signature]
6	Pallavi Roy	Chemistry	[Signature]
7	Pallavi Rege	Statistics	[Signature]
8	Mahavir Gosavi	Botany	[Signature]
9	Madhavan Gopal	Zoology	[Signature]
10	Katariya S.B	Chemistry	[Signature]
11	Sudha B	IT	[Signature]
12	Rashmi Bhure	Politics	[Signature]
13	Mohammed Abbas	DE	[Signature]
14	Sainpatti V Sambasivan	Economics	[Signature]
15	Dr. Arshi Meley	Physics	[Signature]
16	Mrs. Maria Fernandes	Commerce	[Signature]
17	Deepali Kothekar	Biochemistry	[Signature]
18	Shama Todurkar	Psychology	[Signature]
19	Shruti Pardey	Economic	[Signature]
20	Varita Banjan	Politics	[Signature]
21	Lakshmi Muthukumar	English	[Signature]
22	Nitya R Mahajan	Commerce	[Signature]
23	Ira Meem	Biotechnology	[Signature]
24	Ajinkya Gaikwad	Politics	[Signature]
25	Roy Mathew	Commerce	[Signature]
26	Maharajun Neer	COE	[Signature]
27	Pramod D. Ghogare	Microbiology	[Signature]

Sr No	Name of the faculty	Department	Sign
28	Krishnan R	commerce	
29	Subi Toosuf	Biotechnology	
30	Avin K. Shah	commerce	
31	Satish Sarfare	Vice Principal, Zoology	
32	Seema B. Jadhav	PHYSICS	
33	Kiran Naban	PHY	
34	Varsha Muley	HISTORY	
35	Manoj Singh	Comp Science	
36	K. Sarojini	IT	
37	Supriya Shetty	BMS	
38	Ankit Kanojia	BMS - CM	
39	Deepa Bidhan		
40	Surjeet Kumar	Office Mathematics	
41	Vaishali Patilkar	Mathematics	

25.09.2023

**Report : IQAC State level seminar****“Integrating NEP in Higher Education: Reforms in Examination and Assessment”****Title of the Seminar: “Integrating NEP in Higher Education: Reforms in Examination and Assessment”****Day, Date, Venue:** 25.09.2023, 10.00 am to 4.30 pm, BoardRoom.**Attendees:****IQAC Coordinators, Controller of Examinations, IQAC and Examination Committee members from various Autonomous Colleges across the state of Maharashtra.****Number of Attendees:** 69. ( Online: 24, Offline: 45, Other districts of Maharashtra: 24)**Resource Persons:**

1. Dr. Lalitha Balkrishnan, M Com, M.Phil, MBA, PhD, - former Principal of M.O.P. Vaishnav College for Women
2. Gaurav Khare, the national level coordinator for the Academic Bank of Credits and National Academic Depository
3. Dr. Lalitha Balakrishnan -M.C.Abhishek Deb, State Coordinator for the Academic Bank of Credits (ABC).
4. Dr. Amushree Lokur, Principal of Ruia College, Moderator for the presentations

**Objectives of the seminar:**

NEP 2020 was implemented in Autonomous colleges of the state of Maharashtra in the academic year 2023-24. This one day seminar intends to provide a forum for discussion about examination and evaluation reforms under NEP. It intends to empower the educators with the knowledge of Academic Bank of Credit and the various entry exit options available to students under NEP. It also intends for an exchange of information regarding assessment methods adapted by autonomous colleges.

The seminar began with the welcome note by the principal Dr. Uma Shankar, followed by concept note by Mrs. Geeta Paluskar, IQAC Coordinator.

**Session 1: 10.15 am to 11.45 am****Capacity Building on Teaching and Evaluation Techniques**

**Dr. Lalitha Balkrishnan** highlighted the importance of effective assessment techniques to measure levels of the learners, importance of formative versus summative assessment, assessment of higher order skills. She emphasised on teachers' toolkit involving lesson plan, activities with goals, and a strategic plan which is efficient, effective and enriching to the students. She highlighted the role of teacher as an evaluator for capacity building of the student by attaining skills in diverse areas.

**Session 2: 12.00 noon to 1.15 pm****Acquainting and Resolving issues relating to ABC****Mr. Gaurav Khare, National Coordinator of ABC and NAD****Mr. Abhishek Deb, State Coordinator of ABC and NAD**

The resource persons jointly presented the interface and key features of ABC and Digilocker. They explained the credit structure expected and multiple entry exit options available to the students under NEP. They also guided about transfer of SWAYAM credits to ABC. Examples of Marksheet under NEP were also discussed. Participant teachers asked doubts which were satisfactorily answered.

Session 3: 2.00 pm to 3.30 pm

Presentations by 4 Autonomous colleges on Examination and Assessment Reforms under NEP.

Moderated by Dr. Anushree Lokur, Principal of Ruia College.

**Presenters:**

1. Dr. Saima Shaikh, (COE), St. Xavier's College, Mumbai
2. Elizabeth George (COE), Nagindas Khandwala College, Kandivali
3. Vaibhav Banjan (VP and IQAC Coordinator), SIWS College, Wadala
4. Mrs. Vaishali Falnikar, (COE), SIES College of Arts, Science and Commerce, Sion west

The presenters showcased novel ideas and assessment techniques used by them in their respective institutes. The information about ERPs and softwares used in evaluation and examination data management were also exchanged. The evaluation of co curricular courses, VSC and SEC were also discussed.

Moderator, Dr. Anushree Lokur and Dr. Uma Shankar, Principal of SIES, shared their insights about assessment methodology and common practices that all the autonomous colleges may follow, for uniformity.

**Outcome:**

- The seminar helped the participants in understanding the important role played by the teacher in effective evaluation techniques. They also received clarification on technical aspects of ABC. They took home with them enriching experiences and insights shared by the presenters and moderators.

Report Prepared by : Geeta Paluskar  
IQAC Coordinator

Dr. Uma Shankar  
Principal,  
Chairperson of IQAC

Annexure1 Photos:



*Geeta*



*Uma*

Report Prepared by : Geeta Paluskar  
IQAC Coordinator

Dr. Uma Shankar  
Principal,  
Chairperson of IQAC

Annexure2: Organising Committee

Integrating NEP in Higher Education-Reforms in Examination and Assessment

<b>Chairperson- Principal, Dr. Uma Shankar</b>	
<b>Organiser- Ms. Geeta Paluskar, IQC Coordinator</b>	
<b>Jt. Organiser- Dr. Kamala Srinivas, Jt. Coordinator , IQAC</b>	
<b>Organising committee members:</b>	
<b>Dr. Mahavir Gosavi, Jt. Coordinator, IQAC</b>	
<b>Dr. Neeraja Tutakane, IQAC Team Member</b>	<b>Dr. Vanita Banjan, Joint Controller of Examinations</b>
<b>Dr. Vishal Ashok Dev, IQAC Team Members</b>	<b>Dr. Seema C., Examination Committee Member</b>
<b>Ms. Shama Todurkar, IQAC Team Members</b>	<b>Ms. Vrushali Gupte, Examination Committee Member</b>

Duty Allocation

<b>Ms. Geeta Paluskar, IQC Coordinator</b>	<b>Overall Coordination</b>
<b>Dr. Vanita Banjan, Joint Controller of Examinations</b>	<b>Overall Coordination</b>
<b>Dr. Kamala Srinivas, Jt. Coordinator , IQAC</b>	<b>Booking of Board Room, Compering, Introduction of Speakers</b>
<b>Dr. Seema C., Examination Committee Member</b>	<b>Compering, Introduction of Speakers</b>
<b>Dr. Mahavir Gosavi, Jt. Coordinator, IQAC</b>	<b>Email Communication, NEFT details, Invitation and Thank You letters, Plants for gifting to the presenters</b>
<b>Dr. Vishal Ashok Dev, IQAC Team Members</b>	<b>Managing meeting link, recording, physical attendance.</b>
<b>Dr. Neeraja Tutakane, IQAC Team Member</b>	<b>Registration and feedback form, certificate designing, linking with the feedback, Helping in hospitality, Plants for gifting to the presenters</b>
<b>Ms. Shama Todurkar, IQAC Team Members</b>	<b>Registration and feedback form, certificate designing, linking with the feedback, Helping in hospitality</b>
<b>Ms. Vrushali Gupte, Examination Committee Member</b>	<b>Hospitality, menu planning, ordering</b>

*Geeta Paluskar*



*Uma Shankar*

Report Prepared by : Geeta Paluskar  
IQAC Coordinator

Dr. Uma Shankar  
Principal,  
Chairperson of IQAC

Annexure3: flyer

SIES College of Arts, Science, and Commerce  
(Empowered Autonomous Status),  
Sion (West), Mumbai-400022

SIES College of Arts, Science, and Commerce  
(Empowered Autonomous Status),  
Sion (West), Mumbai - 400022

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
&  
EXAMINATION COMMITTEE  
JOINTLY ORGANISE  
A STATE LEVEL NEP SEMINAR  
ON**

**Integrating NEP in Higher Education:  
Reforms in Examination and Assessment**

**SEMINAR SCHEDULE**

**ABOUT THE SEMINAR**  
The Government of India introduced the New Education Policy (NEP) in 2020, the implementation of which began in Maharashtra in the academic year of 2022-23. The NEP aims to revolutionize the education system and address long-standing challenges. As the teaching faculty gears up to embrace this transformation change, the SIES College organizes a one-day seminar to discuss and clarify issues pertaining to exams and the Academic Bank of Credits. The seminar intends to empower educators with knowledge and strategies to effectively navigate the challenges posed by the NEP and examination reforms.

**OUR SPEAKERS**  
• Dr. Lallitha Bhatnagar (Retired Principal, MJP Walawade College, Dhule)  
• Mr. Anil Kumar Jadhav (State Coordinator, ABCS, NAG)  
• Dr. Anurag Kumar (Principal, Bannerman Road College, Maharashtra Technical Institute)

**VENUE**  
• Sion West (SIES Sion West)

**DATE AND TIME**  
• 25th September 2023  
• 9:00 AM - 5:30 PM

**ORGANISING COMMITTEE**  
• Dr. Uma Shastri (Principal)  
• Ms. Smita Patil (IQAC Coordinator)  
• Dr. Indira Joshi (A. Coordinator, IQAC)  
• Dr. Kavita Joshi (A. Coordinator, IQAC)  
• Dr. Mahesh Kumar (A. Coordinator, IQAC)  
• Ms. Manisha Patil (IQAC Committee Member)  
• Dr. Anurag Kumar (IQAC Committee Member)  
• Dr. Anand Joshi (IQAC Committee Member)  
• Ms. Snehal Patil (IQAC Committee Member)  
• Dr. Mahesh Kumar (IQAC Committee Member)

**PROGRAMME**  
• Overview of NEP  
• Exploring the ABC platform  
• Presentations by colleges on exam reforms

**For more information, please contact:**  
Dr. Anand Joshi  
9222402209  
[anand.joshi@siesionwest.edu.in](mailto:anand.joshi@siesionwest.edu.in)  
[www.siesionwest.edu.in](http://www.siesionwest.edu.in)

**MEALFAST & REGISTRATION: 9:00 AM TO 10:30 AM**

**REGISTRATION: 10:30 AM**  
• 10:30 AM - Opening Remarks and Welcome Address by Principal, Sion West  
• 10:45 AM - Group Photo with IQAC Coordinators, Ms. Smita Patil

**SESSION 1: 10:45 AM - 12:30 AM**  
• 10:45 AM - Session 1: Dr. Lallitha Bhatnagar, MJP Walawade College, Dhule  
• 12:30 AM - 12:45 AM Break

**SESSION 2: 12:45 AM - 1:00 PM**  
• 12:45 AM - Session 2: Mr. Anil Kumar Jadhav, NAG  
• 1:00 PM - 1:15 AM Break

**LUNCH: 1:00 PM TO 1:45 PM**

**TECHNICAL SESSION: 1:45 PM**  
• 1:45 PM - Presentation by SIES Sion West  
• 1:55 PM - Session 3  
• 2:00 PM - 2:15 PM Session 3  
• 2:15 PM - 2:30 AM Break

**POSTER PRESENTATION: 4:30 PM**

Annexure4: Notice and offline Attendance: Attached ahead.

Online attendees from other districts:

Sr. NO	Full name with salutation	Gender	Designation (e.g. Assistant Professor in Philosophy)	Name of the Institution	Email Address	District
1	Pritam Sunil Satupe	M	Assistant Professor in Mathematics	J. S. M. College, Alibag	pritamsatupe1099@gmail.com	other
2	Dr.MANISHA PARAG DATAR	F	Assistant professor in Mathematics	Konkan Gyanpeeth, karjat College of Arts, Commerce and Science	datar.m74@gmail.com	other
3	Prof. Gauri Abhay Lonkar	F	Associate professor	JSM College, Alibag.	gauri15abhay@gmail.com	other
4	DR. SHARVARI KULKARNI	F	ASSISTANT PROFESSOR IN MATHEMATICS	KSD'S MODEL COLLEGE (AUTONOMOUS), DOMBIVLI	sharvari12jula@gmail.com	other
5	Prof. Shravani Yogesh Magar	F	Assistant Professor in Mathematics	J.S.M.College Alibag	shravanimagar2000@gmail.com	other
6	Aashika Mukesh Mhatre	F	Assistant professor	Adarsh College of Arts and Commerce, Badlapur	ashikamhtr@gmail.com	other
7	Pror. (Dr.) Subhash Ishwar Unhale	M	Professor in Mathematics	Changu Kana Thakur Arts, Commerce and Science College, New Panvel (Autonomous)	subhashunhale@gmail.com	other

**SIES COLLEGE OF ARTS, COMMERCE AND SCIENCE, AUTONOMOUS, SION WEST**

8	Mr Brahmdev Singh	M	CHB,PhD Student	GN Khalsa College	singhbrahmdev1994@gmail.com	other
9	Dr. Darshana Avinash Patil	F	Associate Professor in Botany	Smt. C.H.M. College, Ulhasnagar-03	profdarshanaPatil13@gmail.com	other
10	Mr. Rakesh Shrikant Sonar	M	Assistant professor in accountancy	Dr Babasaheb Ambedkar College of Arts Science and Commerce Mahad Raigad	rakeshsonar@gmail.com	other
11	Dr.Jayashree Shallesh Patil	F	Assistant Professor in Chemistry	JSM College Alibag Raigad	jayupatil25@gmail.com	other
12	Mr. Ganesh Jann Vatari	M	Assistant Professor in Commerce	Dr. Babasaheb Ambedkar College of Arts, science and Commerce, Mahad	ganeshvatari1996@gmail.com	other
13	Ishrat mohammed all sange	F	Assistant professor in economics	Dr Babasaheb ambdkar college mahad raigad	ishratsange15@gmail.com	other
14	NARENDRA VIJAY PATIL	M	Assistant professor in Hindi	J S M COLLEGE ALIBAG	patil.narendra590@gmail.com	other
15	Mr Himanshu Pradeep Kulkarni	M	Assistant professor in Mathematics	JSM College, Alibag	himanshukul27@gmail.com	other
16	Dr. S. A. Kanade	M	Professor	J. S. M. College, Alibag	sadakanade76@gmail.com	other
17	Mrs. Smita Vishal Jadhav	F	Asst. Prof.	Laxman Devaram Sonirwane College Kalyan W	sms9930018@gmail.com	other
18	Dr. Sonali Subas Patil	F	Associate professor in Chemistry	JSM College, Alibag	sonaligayu285@gmail.com	other
19	Mrs. Delphine Pereira	F	Assistant professor in Zoology	Royal College Mira road	delphinepereirakoli@gmail.com	other
20	Jayesh Suresh Mhatre	M	Assistant Professor in Marathi	J. S. M. College, Alibag, Raigad	m.jayesh189@gmail.com	other
21	Mr. Roturaj Shashikant Shete	M	Ph. D. Scholar	Tuljaram Chaturchand College, Baramati	sheteroturaj95@gmail.com	other
22	Neha Tulshiram Salunke	F	Assistant professor in commerce and management	Dr. Babasaheb Ambedkar College mahad	nsalunke777@gmail.com	other
23	Dr Datta Subhash Ghogare	M	Assistant professor	MSS's, Arts, Science and Commerce College, Ambad District Jalna-431204	dr.dsghogare@gmail.com	other
24	Mr. PRASHANT KESARINATH PATIL	M	Assistant Professor in Mathematics	Rayat Shikshan Sanstha's Arts Science and Commerce College Mokhada	prashvirakp@gmail.com	other

Report Prepared by : Geeta Paluskar  
IQAC Coordinator

Dr. Uma Shankar  
Principal,  
Chairperson of IQAC



(25<sup>th</sup> September' 23)

Sr no	Name	Mode of attendance	Signature
1	Mrs Vidya Hariharan	Offline	
2	Dr. Mahavir Gosavi	Offline	<i>Mahavir</i>
3	Ms. Biju Ramesh	Offline	
4	Brahmdev R Singh	Offline	
5	Dr. Pramod D. Ghogare	Offline	
6	Dr. Shaileshkumar Dubey	Offline	<i>Shailesh</i> 25-09-23
7	Naresh Kisan Pardeshi	Offline	
8	Ms. Vaishali Falnikar	Offline	<i>Vaishali</i>
9	Dr. Subi Yoosuf	Offline	<i>Subi</i>
10	Dr. Kamala Srinivas	Offline	<i>Kamala</i>
11	Ms. Nitya R Mahajan	Offline	<i>Nitya</i>
12	Mr. Anoop Skaria Varghese	Offline	<i>Anoop</i>
13	Dr. Vanita Banjan	Offline	<i>Vanita</i> 25/9/23
14	Ms Sudha Bhagavatheeswaran	Offline	
15	Prof Dinesh V Kala	Offline	
16	Dr Deepali Kothekar	Offline	<i>Deepali</i> 25/9/23
17	Trupti Mohite	Offline	
18	Dr Seema C.	Offline	<i>Seema</i>
19	Ms. <del>Maya</del> <i>Neeraj</i>	Offline	<i>Neeraj</i>
20	Dr. Neeraja S Tutakne	Offline	<i>Neeraja</i>
21	Dr. V. Vishnuprasad	Offline	<i>Vishnuprasad</i>
22	Ms. Shama Girish Todurkar	Offline	<i>Shama</i>
23	✓ Ms. Vrushali Gupte	Offline	<i>Vrushali</i> 25/9/23
24	satish sarfare	Offline	<i>Satish</i> 25/9/23
25	Mrs Maria Fernandes	Offline	<i>Maria</i>
26	Ms Shivangi Sharma	Offline	<i>Shivangi</i> 25/9/23
27	Ms.Elizabeth Leah George	Offline	<i>Elizabeth</i> 25/9/23
28	Mr. Santosh Ramanuj Tiwari	Offline	<i>Santosh</i>
29	Mr. Prajith Nambiar	Offline	<i>Prajith</i>
30	Dr. Aditya Akerkar		
31	Dr. Nitin Mirgane		<i>Nitin</i>

32 K. Saravanan Nadar

33 Dr. Vishal dev Arshok

34 Dr. Lakshmi M.

*K. Saravanan*

*Vishal*

*Lakshmi*

39. Santosh. B. Keshavrao.

Chemistry ~~✗~~

40. Varsha S. Muley

History ~~✗~~

41. Dr. Shaifali Kurnawat

Economics ~~✗~~

42. Geeta Paluskar

Mathematics ~~✗~~





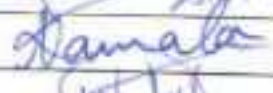

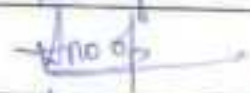
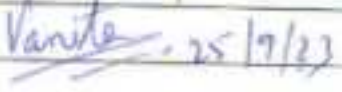
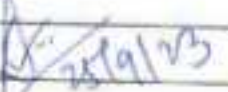




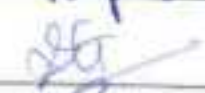
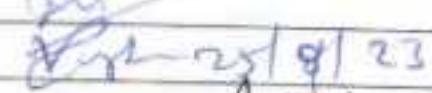




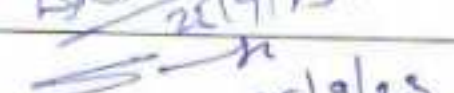
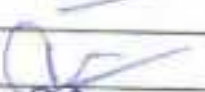
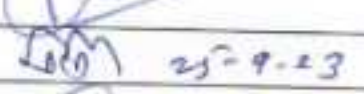

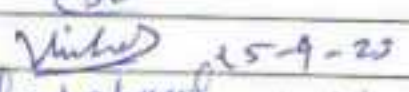
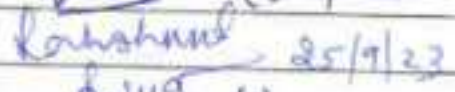
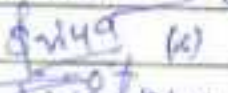
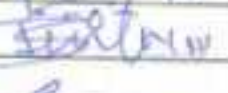


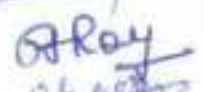


43. Saima Khan

Chemistry ~~✗~~

44. Vaikhari Bhat

SIES College ~~✗~~

### Offline attendance for Workshop on NEP (25-9-23)

	Name with salutation (as you want it to be printed on the certificate)	Gender	Department	Signature
1.	Mrs Vidya Hariharan	Prefer not to say	English	
2.	Dr. Mahavir Gosavi	Male	Botany	
3.	Ms. Biju Ramesh	Female	Information Technology	
4.	Brahmdev R Singh	Male	Chemistry	
5.	Dr. Pramod D. Ghogare	Male	Microbiology	
6.	Dr. SHAILESHKUMAR DUBEY	Male	Hindi	 25/9/23
7.	Naresh Kisan Pardeshi	Male	Administration	
8.	Ms. Vaishali Falnikar	Female	Mathematics	
9.	Dr. Subi Yoosuf	Female	Biotechnology	 25/9/23
10.	Dr. Kamala Srinivas	Female	Philosophy	
11.	Ms. Nitya R Mahajan	Female	Commerce	
12.	Mr. Anoop Skaria Varghese	Male	Mathematics	
13.	Dr. Vanita Banjan	Female	Politics	 25/9/23
14.	Ms Sudha Bhagavatheeswaran	Female	Information Technology	
15.	Prof Dinesh V Kala	Male	Physics	
16.	Dr Deepali Kothekar	Female	Biochemistry	 25/9/23
17.	Trupti Mohite	Female	Mathematics	
18.	Dr Seema C.	Female	English	
19.	Ms. Maya Naik	Female	Computer Science	 25/9/23
20.	Dr. Neeraja S Tutakne	Female	Botany	 25/9/23
21.	Dr. V. Vishnuprasad	Male	Botany	 25/9/23
22.	Ms. Shama Girish Todurkar	Female	Psychology	
23.	Ms. Vrushali Gupte	Female	Philosophy	 25/9/23
24.	satish sarfare	Male	zoology	 25/9/23
25.	Mrs Maria Fernandes	Female	Commerce	
26.	Ms Shivangi Sharma	Female	Economics	 25/9/23
27.	Ms.Elizabeth Leah George	Female	COMPUTER AND INFORMATION SCIENCE	 25/9/23
28.	Mr. Santosh Ramanuj Tiwari	Male	Chemistry	 25/9/23
29.	Mr. Prajith Nambiar	Male	Biotechnology	
30.	Dr. Nitin Misra	Male	chemistry	 25-9-23
31.	K. Satevanan Mah	Male	BM)	
32.	Vishaldev Ashok	Male	Physics	 25-9-23
33.	Dr. Lakshmi M.	Female	English	 25/9/23
34.	Biya shetty	Female	FY BMS.	
35.	Resita Rinal	Female	FY BMS.	
36.	Deepika Gowade	Female		
37.	Sampath VS	Male	<del>BM)</del> Economics	
38.	Pallavi Roy	Female	chemistry	
39.	Muaz Shaikh	male	FY BCOM	
40.	Santosh B. Patil	Male	Chemistry	

(1)

41. Varsha . S. Muley
42. Dr. Shaifali Kumanat
43. Geeta Paluskar
44. Saima Khan
45. Vaibhav Banjar

History

July

Economics

Shaifali

Mathematics

Dr

Chemistry

Dr

Sri Kes College

Dr -

SIES College of Arts, Science and Commerce, (Autonomous), Sion (West), Mumbai - 400 0

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 13.10.23 Time: 2.30pm Place/Venue: Boardroom

Agenda/Topic: Seminars on NEP for NTS. - Non-Teaching staff

Meeting conducted/convened by: Dr. Satish Sarfare.

Serial No.	Name of the faculty	Department	Signature
1	Raghunandan L.	Administration	
2	Saimata B. Kadam	Office	
3	Bharat Kelbavkar	Office	
4)	Hemant S. Shirke	Office	
5	Xandkumar L. Jadhav	Chemistry	
6	Mrs. Neha B. Bapatdekar	Biology	
7	Mrs. Pratibha Chavan	Office	
8	Mr. Hanichandra R. Vichare	Office	
9	Mr. Virendra R. Dikakar	Physics	
10	Mr. Babaji Dinkar Raul	Office	
11	Shilpa Sakpal	Brother	
12	Rakesh Bhaskar Naik	Microbiology	
13	Mrs. Surjer. Karankar	Office	
14	Ms. Reshma K. Yadav	Office	
15	Ms. Ashvita Thevar	Bioanalytical Sci.	
16	Vaibhav Vithal Dere	Office	
17	Mahesh D. Jadhav	Office	
18	Prajakta Kishor Pawar	Office	
19	Hanishchandra R. Gudekar	Office	
20	Vinayak Dattatray Shedge	Physics	



**SIES**

College of Arts,  
Science &  
Commerce (Autonomous)

**RISE WITH EDUCATION**

NAAC REACCREDITED - 'A' GRADE

**Name of the Department: Commerce**

- A. Title of the Workshop/Activity: Talk on Will for Non-Teaching Staff**
- B. Background:** A guest talk on inheritance planning organised by the Department of Commerce and IQAC exclusively for the non-teaching staff to make them aware about the meaning, process, significance and benefits of inheritance planning. The talk was delivered by CA Hiral Shah who is a practising Chartered Accountant and is also a proud alumnus of SIES College of Arts, Science and Commerce, batch 2004.
- C. Aims/Objectives:** To create awareness about the meaning, process, significance and benefits of inheritance planning among the non-teaching staff members.
- D. Location:** Mini Auditorium, Ground Floor, SIES College of Arts, Science and Commerce (Autonomous)
- E. No. of Beneficiaries: 25**
- F. Date of the activity: 13th February, 2024**
- G. Name of Resource Persons: CA Hiral S. Shah**
- H. Outcome/Feedback:** The non-teaching staff members acquired knowledge about inheritance planning and received a fair idea about making a 'Will'. The talk was highly interactive as the staff members took interest in knowing and learning more about the process and its benefits.
- I. Annexures:**
- i. List of Participants**
  - ii. Photographs (Geotagged)**

Guest Speaker - CA Hiral S. Shah

(Alumni - 2004 Batch  
Blom)

Non-Teaching Staff

SIES College of Arts, Science and Commerce (Autonomous), Sion (West), Mumbai - 400 022

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 13/2/24 Time: 11:00am Place/Venue: Mini Auditorium

Agenda/Topic: Leave the Legacy Right - Significance and Drafting of Will

Meeting conducted/convened by: IQAC Department of Commerce

Serial No.	Name of the faculty	Department	Signature
1.	K. Shrinaga S. S. S. S.	Office	
2.	N. SHANKAR YADAV	Library	
3.	Hemant S. Shirke	Office	
4.	Pradeep G. Kadam	Biology	
5.	Praveen H. Shirodkar	Library	
6.	Virendra Diwaker	physics.	
7.	Makeesh Tadhai	Office	
8.	Milind S. Nikalje	Staffroom	
9.	KAUSTUBH S. HANDE	Physics	
10.	Shekharak G. Bhurud	Physics.	
11.	Nilesh Subhash Sontare	Zoology	
12.	Shankar Mohan Panab	PHYSICS	
13.	SHRINIVAS T. ANTIPIT	Biology	
14.	Kiron S. Gawate	Office	
15.	Abdulkumar L. Jadhav	Chemistry	
16.	Deepa Jadhav Singh Bida	Accounts	
17.	Prajakta Kishor Pawar	office	
18.	Surya vdey Karanekar	office	
19.	Reshma Kiran Yadave	office	
20.	Dattaram R More	Chemistry	
21.	NILESH G. GHOSH	CHEMISTRY	
22.	Shil A. V. Gaonkar	Staffroom	
23.	Seagar D. The	statistic.	
24.	Mr. Suresh. R. HOWAL	MICROBIOLOGY	
25.	Ms. Pushpa J. Thedani	Admission & alumni of SIES	

ii. Geotagged Photos



Presentation on 'Will' by CA Hiral Shah to the non-teaching staff members

Report prepared by:

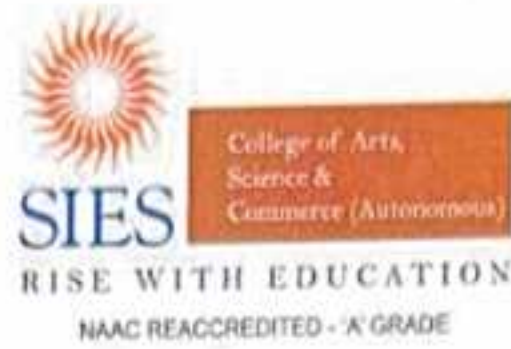
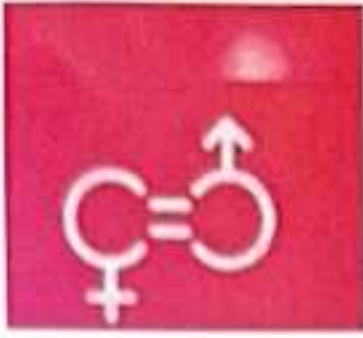
~~Krishnan Ramchandran~~

Mr. Roy Mathew  
Head, Department of  
Commerce

Dr. Uma M Shankar  
Principal  
Principal  
SIES College of Arts, Science &  
Commerce (Autonomous)  
Sion (West), Mumbai - 400 022.







**SIES College of Arts, Science and Commerce. Autonomous.**

**Sion West. Mumbai 40002**

**Gender Sensitization Cell**

- **Title of the Activity: An Awareness Session on Prevention of Sexual Harassment (PoSH) at workplace.**
- **Date and Time: 01/03/2024, 11:30 am to 12:30 pm for teaching staff and 1:00 pm to 2:00 pm for Non-teaching staff**
- **Aims/Objectives: 1) To sensitize the teaching and Non-teaching staff about PoSH Act, 2013. 2) To ensure prevention, prohibition, and protection against sexual harassment at the workplace. 3) To foster healthy relationships and equality among employees. 4) To improve quality of work environment and improve productivity**
- **Location: Mini-Auditorium**
- **Target audience: Teaching staff and Non-Teaching staff**
- **Number of Participants: 43 Teaching staff and 36 Non- Teaching staff**
- **Name of Resource Person: Ms. Snehal Velakar**
- **Outcome: Awareness was created amongst Teaching and Non-teaching staff about PoSH Act, 2013.**
- **Annexure 1: Attendance sheets (Attached)**
- **Annexure 2: Flyer of the session (Attached)**
- **Annexure 3: Geo-tagged Photographs**

Report prepared by

Dr. Rupali Vaity  
Convenor, GSC

Principal  
SIES College of Arts, Science &  
Commerce (Autonomous)  
Sion (West), Mumbai - 400 022.



Annexure 3: Photographs of the event



PoSH Awareness session conducted by Ms. Snehal Velkar on 1<sup>st</sup> March 2024 for Teaching staff



**SIES College of Arts, Science, and Commerce (Empowered Autonomous),  
Sion (West), Mumbai - 400022**

**INTERNAL QUALITY ASSURANCE CELL (IQAC),  
GENDER SENSITIZATION CELL (GSC) &  
INTERNAL COMPLAINT COMMITTEE (ICC)**

JOINTLY ORGANISES

**AN AWARENESS SESSION**

ON

**Prevention of Sexual Harassment (PoSH) at Workplace**



**ABOUT THE SESSION**

The Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 ("PoSH Act") is a special legislation that was enacted with the objective of creating safe workplaces for women in our country. As per this act, it is the duty of the employer to provide safe working environment and take steps to prevent and prohibit sexual harassment. The POSH Act also lays down the redressal mechanism and calls for constitution of a dedicated committee to handle complaints.



**OBJECTIVES**

- To sensitize the teaching and non-teaching staff about PoSH Act, 2013.
- To ensure prevention, prohibition, and protection against sexual harassment at the workplace.
- To foster healthy relationships and equality among employees.
- To ensure a quality work environment and improve productivity.



**GUEST SPEAKER**



Ms. Snehal Velakar,  
Project Leader, Akshara (NGO) &  
PoSH Consultant



**VENUE**

- Mini Auditorium,  
Ground Floor,  
SIESASCS

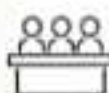
**DAY, DATE & TIME**

Friday,

1st March, 2024

11:30 AM - 12:30 PM (Teaching Staff)

1:00 PM - 2:00 PM (Non-teaching Staff)



**ORGANISING COMMITTEE**

- Dr. Uma Shankar, Principal
- Ms. Geeta Paluskar (Coordinator, IQAC)
- Dr. Kamala Srinivas (Jt. Coordinator, IQAC)
- Dr. Mahavir Gosavi (Jt. Coordinator, IQAC)
- Dr. Neeraja Tutakne (Convenor, ICC)
- Dr. Rupali Vaity (Convenor, GSC)

- **Registration Link: (Teaching Staff)**

<https://forms.gle/WfMvPGzYNZFEXmbn98>

- **Registration Link: (Non-teaching Staff)**

<https://forms.gle/Xr3mhGkihibwPBd26>

**SIES College of Arts, Science and Commerce (Empowered Autonomous)**

Sion West, Mumbai 400022

**Awareness Session on Prevention of Sexual Harassment at Workplace- PoSH**

Date: 1<sup>st</sup> March 2024

Time: 11:30am to 12:30 pm / 1:00 pm to 2:00 pm

Attendance sheet

Sr. No	Name of the staff	Department	Signature
1.	Ms. Carol Breggs	Microbiology	<i>Carol Breggs</i>
2.	Ms. Rani Shinde	Biochemistry	<i>Rani Shinde</i>
3.	Ms. Akshata Salvi	Biochemistry	<i>Akshata Salvi</i>
4.	Ms. Vaishali Patmar	Mathematics	<i>Vaishali Patmar</i>
5.	Mishak Khan	Mathematics	<i>Mishak Khan</i>
6.	Mr. Anoop S V	Mathematics	<i>Anoop S V</i>
7.	<i>Dr. Aditya Akurkar</i>	Zoology	<i>Aditya Akurkar</i>
8.	Pracheta Salunkhe	Bioanalytical Science	<i>Pracheta Salunkhe</i>
9.	Dr. Shavari Kudtarkar.	Zoology.	<i>Shavari Kudtarkar</i>
10.	ms. Akshaya Bhosale	EVS	<i>Akshaya Bhosale</i>
11.	Rituja Nighat	Zoology	<i>Rituja Nighat</i>
12.	Mrs. Reshmi M. Das	DMT	<i>Reshmi M. Das</i>
13.	Ms. Deepika Tambe	Microbiology	<i>Deepika Tambe</i>
14.	ms. shweta chaudhari	Microbiology	<i>Shweta Chaudhari</i>
15.	Ms. Jpti V. Babar	DMT	<i>Jpti V. Babar</i>
16.	Mr. Tejas Karandikar	Bioanalytical Sciences	<i>Tejas Karandikar</i>
17.	Tejaswini Havannavar	Philosophy	<i>Tejaswini Havannavar</i>
18.	Ashlesha Patil	History	<i>Ashlesha Patil</i>
19.	SHEETY PUSHPARAJ	Zoology	<i>Pusparaj Sheety</i>

SIES College of Arts, Science and Commerce (Empowered Autonomous)




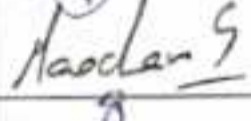
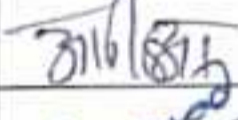
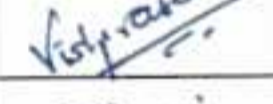
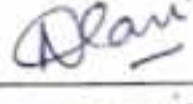
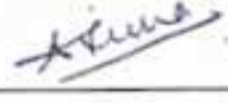

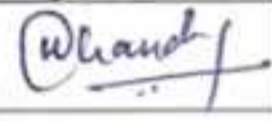
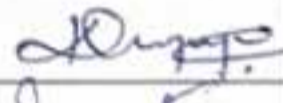
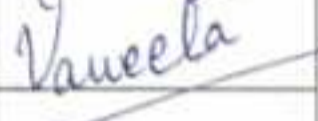

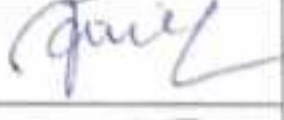

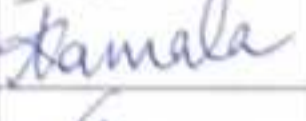


Sion West, Mumbai 400022

Awareness Session on Prevention of Sexual Harassment at Workplace- PoSH

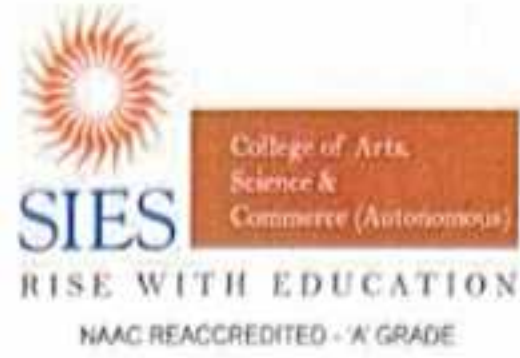
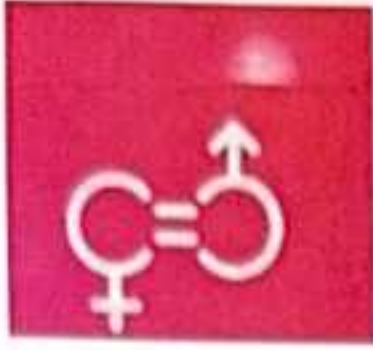
Date: 1<sup>st</sup> March 2024

Time: 11:30am to 12:30 pm / 1:00 pm to 2:00 pm

Attendance sheet

Sr. No	Name of the staff	Department	Signature
20	Ashit Korajiya	BMS	
21	Avin K Shah	Commerce	
22	Roy Mathew	Commerce	
23	Madhavan S	Zoology	
24	Anand Ambardekar	Physics	
25	Dr. V. Vishnuprasad	Botany, EVS	
26	Neha Ailani	Microbiology	
27	Lynn Dhenia	Microbiology	
28	Vinoya Patil	Botany	
29	Sandra Balakrishnan	Botany	
30	Waheedunnisa Chaudri	Microbiology	
31	K. Surojini	IT	
32	Vaneeta Raney	Mass Media	
33	Shama Todurkar	Psychology	
34	Vansha Muley	HISTORY	
35	Kamita Banjar	Politics	
36	Kamala Soinivas	Philosophy	
37	Tara Meum	Biotechnology	
38	Pooja Lamesh	IT	





**SIES College of Arts, Science and Commerce. Autonomous.**

**Sion West. Mumbai 40002**

**Gender Sensitization Cell**

- **Title of the Activity: An Awareness Session on Prevention of Sexual Harassment (PoSH) at workplace.**
- **Date and Time: 01/03/2024, 11:30 am to 12:30 pm for teaching staff and 1:00 pm to 2:00 pm for Non-teaching staff**
- **Aims/Objectives: 1) To sensitize the teaching and Non-teaching staff about PoSH Act, 2013. 2) To ensure prevention, prohibition, and protection against sexual harassment at the workplace. 3) To foster healthy relationships and equality among employees. 4) To improve quality of work environment and improve productivity**
- **Location: Mini-Auditorium**
- **Target audience: Teaching staff and Non-Teaching staff**
- **Number of Participants: 43 Teaching staff and 36 Non- Teaching staff**
- **Name of Resource Person: Ms. Snehal Velakar**
- **Outcome: Awareness was created amongst Teaching and Non-teaching staff about PoSH Act, 2013.**
- **Annexure 1: Attendance sheets (Attached)**
- **Annexure 2: Flyer of the session (Attached)**
- **Annexure 3: Geo-tagged Photographs**

Report prepared by

Dr. Rupali Vaity  
Convenor, GSC

Principal

SIES College of Arts, Science &  
Commerce (Autonomous)  
Sion (West), Mumbai - 400 022.



Annexure 3: Photographs of the event



PoSH Awareness session conducted by Ms. Snehal Velkar on 1<sup>st</sup> March 2024 for Teaching staff





**SIES College of Arts, Science, and Commerce (Empowered Autonomous),  
Sion (West), Mumbai - 400022**

**INTERNAL QUALITY ASSURANCE CELL (IQAC),  
GENDER SENSITIZATION CELL (GSC) &  
INTERNAL COMPLAINT COMMITTEE (ICC)**

JOINTLY ORGANISES

**AN AWARENESS SESSION**

ON

**Prevention of Sexual Harassment (PoSH) at Workplace**



**ABOUT THE SESSION**

The Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 ("PoSH Act") is a special legislation that was enacted with the objective of creating safe workplaces for women in our country. As per this act, it is the duty of the employer to provide safe working environment and take steps to prevent and prohibit sexual harassment. The POSH Act also lays down the redressal mechanism and calls for constitution of a dedicated committee to handle complaints.



**OBJECTIVES**

- To sensitize the teaching and non-teaching staff about PoSH Act, 2013.
- To ensure prevention, prohibition, and protection against sexual harassment at the workplace.
- To foster healthy relationships and equality among employees.
- To ensure a quality work environment and improve productivity.



**GUEST SPEAKER**



Ms. Snehal Velakar,  
Project Leader, Akshara (NGO) &  
PoSH Consultant



**VENUE**

- Mini Auditorium,  
Ground Floor,  
SIESASCS

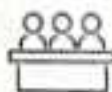
**DAY, DATE & TIME**

Friday,

1st March, 2024

11:30 AM - 12:30 PM (Teaching Staff)

1:00 PM - 2:00 PM (Non-teaching Staff)



**ORGANISING COMMITTEE**



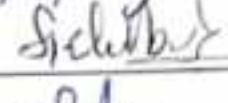


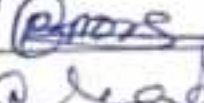


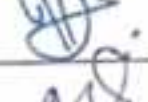

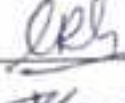
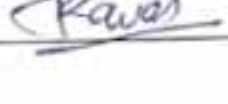
- Dr. Uma Shankar, Principal
  - Ms. Geeta Paluskar (Coordinator, IQAC)
  - Dr. Kamala Srinivas (Jt. Coordinator, IQAC)
  - Dr. Mahavir Gosavi (Jt. Coordinator, IQAC)
  - Dr. Neeraja Tutakne (Convenor, ICC)
  - Dr. Rupali Vaity (Convenor, GSC)
- **Registration Link: (Teaching Staff)**  
<https://forms.gle/WfMvPGzYNZFXmbn98>
  - **Registration Link: (Non-teaching Staff)**  
<https://forms.gle/Xr3mhGkihibwPBd26>

An Awareness Session on  
PREVENTION OF SEXUAL HARASSMENT AT WORKPLACE (PoSH Act)

Jointly organized by IQAC, ICC, GSC

Date:	1 <sup>st</sup> March 2024
Time:	1pm to 2pm (Non-teaching staff)

Sr No	Name of the non-teaching staff	Department	Signature
①	Hemant S. Shirke	Office	
②	Pravin M. Shirodkar	Library	
③	Virendra R. Dikavkar	physics	
④	Nandkumar L. Jadhav	Chemistry	
⑤	Narendra Satish Patil	Chemistry	
⑥	Mrs. Neha Bhaskar	Biology	
7	Ms. Ashwita Theras	Bioanalytical	
8	Smalpa Salpeal	Botany	
9	Simu Sunoj	Library	
10	Reshma K. Yadav	Office	
11	Maya S. Khedekar	Office	
12	Samata B. Kadam	Office	
13	Burja V Kavonkar	Office	
14	Han Vichare	Office	
15)	Sunil C. Kokate	Chemistry	
17)	Vaibhav S. Moze	-u-	
18)	Kishor B. Nalawale	-u-	
19)	Nitesh Udayan Kar	Biology	
20	Prashant P. Gaikwad	Biology	
21	Shrinivas T. Ambekar	Biology	
22	Noor, Bhadur	Microbiology	
23	A. Subramanian	Microbiology	
24	Mr. Sandeep S. Lakhan	Physics	

Sr No	Name of the non-teaching staff	Department	Signature
25	Pratulla. B. Toraskar	Biology	
26	Nitesh B. Mungekar	physics	
27	Sunil D. Kalambate	Biology.	
28	Nilesh S. Sarfare	Zoology	
29	Mahesh. D. Pawar.	Biology	
30	Rakesh. J. More.	Biology	
31	Pradeep G. Kadam	Biology	
32	Rajesh Suresh munge	Biology	
33	हरिश्चंद्र चवारे	महाशा	
34	Pimbhu Chavan	office	
35	Geeta Gite	OFFICE	
36	Prajakta Kishor Pawar	office staff	



**SIES**

College of Arts,  
Science &  
Commerce (Autonomous)

**RISE WITH EDUCATION**

NAAC REACCREDITED - 'A' GRADE

### **IQAC and Nirmitee Kendra**

- A. Title of the Activity (Guest Lecture):** Intellectual Property Strategy: Practical Insights
- B. Background:** Intellectual Property Rights is bestowing legal rights through patents, copyrights, and trademarks. It is imperative for an individual or an institution to have a sound knowledge of the legalities to protect their creations/ inventions.
- C. Aims/Objectives:** The objective of this lecture was to enable students to
1. Identify various forms of IPRs
  2. Understand the criteria to fit one's own work in particular form of IPR
  3. Apply statutory provisions to protect IPRs
- D. Location:** Mini Auditorium, Ground Floor
- E. Target audience/participants with expected number:** MSc Students and PhD Research Scholars and Faculty.
- F. Name of the resource person:** Ms. Pallavi Kharkar, Founder, IPRAM Intellectual Property Services, Consultant and Patent Attorney
- G. Date of the activity:** 2<sup>nd</sup> March, 11.00 AM – 12.30 PM
- H. No. of Benefeciaries:** 56
- I. Outcome/Feedback:** The students gave positive feedback stating it was a great learning experience. This interactive session which was filled with real-life examples helped the audience understand the various forms of IPR and the criteria to classify scientific /novel work into a particular type of intellectual property. Participants got an overview of the procedure for filling of the patent by persons/companies/educational institutes. The role of Patent Cooperation treaty and World Intellectual Property Organization (WIPO) was explained. The speaker emphasized the management of IP systems in pharmaceutical industries. Students were made abreast of the various exams they need to qualify for becoming a Patent Officer and Patent Attorney.



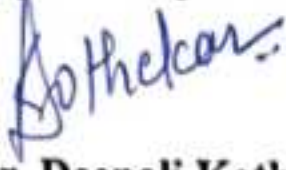
**J. Funding if any: Nil**

**K. Annexures:**

**i. Attendance of Participants**

**ii. Photographs (Geotagged)**

**Report Prepared by:**



**Dr. Deepali Kothekar**

**Criteria 3-Co-ordinator, IQAC**



**Dr. Pallavi Roy**

**Nirmitee Kendra Co-ordinator**



**Ms. Geeta Paluskar**

**IQAC Co-ordinator**



**Principal (Stamp & Sign):**

**College seal:**



**SIES College of Arts, Science & Commerce (AUTONOMOUS)**

Sion (W), Mumbai - 400 022

IQAC & NIRMITEE KENDRA

Organises an interactive session titled "Intellectual Property Strategy: Practical Insights"

Day & Date: Saturday, 2nd March 2024; Venue: Mini Auditorium, SIES College

Time: 11.00 am to 12.30 pm

Sr. No	Students/Faculty Name	Email ID	Mobile No	Class	Roll No.	Signature
1	Katalkarna Pooja	katalkarna.pooja@gmail.com	9010128764	MS-FTN	FMSC23 24259	<i>Katalkarna</i>
2	Meenish Kupte	mg7572294@gmail.com	9819334969	MSCFTN	FMSC23 24256	<i>Meenish</i>
3	Bhavani Thevar	bhavani.thevar.model@gmail.com	8879792359	MSCFTN	FMSC2324 269	<i>Bhavani</i>
4	Siddhi Choudhari	siddhichoudhari@gmail.com	9890042061	MSCFTN	FMSC2324253	<i>Siddhi</i>
5	Priti Yadav	Pritiriyay@gmail.com	8454053433	MSCFTN	FMSC2324270	<i>Priti</i>
6	Sakanya Mishra	sakanyamishra2904@gmail.com	8097039029	MSCFTN	FMSC2324 4	<i>Sakanya</i>
7	Manasa Annabofna	manasaannabofna30@gmail.com	9021997728	MSCFTN	FMSC2324 252	<i>Manasa</i>
8	Alex Jose	alexander.jose102002@gmail.com	9588435590	MSCFTN	FMSC2324 251	<i>Alex</i>
9	Yash Krishnan	yashbhise@gmail.com	9321851273	MSC FTN	FMSC2324 261	<i>Yash</i>
10	Lakshman Benuel Samuel	labeu2002@gmail.com	9082609825	MSCFTN	FMSC2324 266	<i>Lakshman</i>
11	Pratik Jodhav	Pratik270802@gmail.com	7738975530	MSCFTN	FMSC2324 257	<i>Pratik</i>
12	Srushti More	Srushtisonantoshmore2002@gmail.com	8104780819	MSC-FTN	FMSC2324 265	<i>Srushti</i>
13	Pranali Khamkar	KhamkarPranali18@gmail.com	9920534979	MSC-FTN	FMSC2324 260	<i>Pranali</i>
14	Rachana Machha	rachanamachha8@gmail.com	9326176878	MSC-FTN	FMSC2324 263	<i>Rachana</i>
15	Vidhi Thakur	Vidhithakur200515@gmail.com	8828292171	MSC-FTN	FMSC2324 268	<i>Vidhi</i>
16	KRISHITA SANE	Krishitasani29@gmail.com	9769660439	PhD ZOO		<i>Krishita</i>
17	Ketaki Joshi	Ketaki.joshi.2612@gmail.com	9930956120	PhD BA		<i>Ketaki</i>
18	Yashashree Bhise	bhiseyashashree46@gmail.com	8828201313	MSC-I	FMSC23 24021	<i>Yashashree</i>
19	Samruddhi Wagh	WaghSamruddhi944@gmail.com	9321787263	MSC-I	FMSC23- 24029	<i>Samruddhi</i>
20	Jyotsna Boddu	Jyotsnaboddu080@gmail.com	9920867598	MSC I	FMSC23- 24022	<i>Jyotsna</i>
21	Utkarsha Mhatre	utkarshamhatre2002@gmail.com	7700076733	MSc. I	FMSC23- 24026	<i>Utkarsha</i>
22	Falak Aheen . A.	falakafreenze@gmail.com	8655155786	MSC I	FMSC23- 24030	<i>Falak</i>
23	Khan Mohamud Akim	Khanakim081@.	8286553561	MSC-II	SMCH023 24002	<i>Khan</i>
24	Akanksha Singh	helloakanksha03@gmail.com	9136792650	HSC-II	SMCH023 24007	<i>Akanksha</i>
25	Tiwari Varsha	tiwarivarsha052@gmail.com	7999731481	MSC-II	SMCH023 24010	<i>Varsha</i>

26 *[Signature]*



SIES College of Arts, Science & Commerce (AUTONOMOUS)

Slon (W), Mumbai - 400 022

IQAC & NIRMITEE KENDRA

Organises an interactive session titled "Intellectual Property Strategy: Practical Insights"

Day & Date: Saturday, 2nd March 2024; Venue: Mini Auditorium, SIES College

Time: 11.00 am to 12.30 pm

Sr. No	Students/Faculty Name	Email ID	Mobile No	Class	Roll No.	Signature
26	TANISH RANDEEP	tanishrandeep81@gmail.com	9029418513	M.Sc-II	SMCHE02324004	Ranish
27	VAISHNYI MORE	vaishnavimore386@gmail.com	8779649746	M.Sc-II	SMCHE02324018	Vaish
28	SOWMYA R SENTHIVEI	senthivelasowmye@gmail.com	8104071979	M.Sc-II	SMCHE02324009	Sowmya
29	SHINY CHRISTINA	christinadonini.co@gmail.com	7715848607	M.Sc-II	SMCHE02324006	Shiny
30	MISBA ANSARI	ansarimisbah372@gmail.com	9136358523	M.Sc-I	FNMSC2324180	Misbah
31	NASHRA ANSARI	ansarinashra32@gmail.com	9137575680	M.Sc-I	FMSC2324187	Nashra
32	Vivek Singh	viveksingh338@gmail.com	9372641155	M.Sc-II	SMCHE02324008	Vivek
33	Mud. Wale	mudw7987@gmail.com	9702158191	M.Sc-I	11004	Mud. Wale
34	Sunil Balu Mane	sunilbalumane200@gmail.com	9987422312	M.Sc-II	SMCHE02324023	S.B. Mane
35	ADITYA PURAMERI	adityaprasant388@gmail.com	9967350637	TYBSC	TS2324209	Aditya
36	Kavya Premchandran	kavyap956@gmail.com	9405285293	M.Sc-II	SMBCH2324008	Kavya
37	Vrushali Rane	vrushalivane5454@gmail.com	9769895893	M.Sc-II	SMBCH2324011	Vrushali
38	Arthi Manohar	arthimanohar6@gmail.com	9323279838	M.Sc-II	SMBCH2324007	Arthi
39	Shaikh Simran	simsanshaikh70984@gmail.com	7208540069	M.Sc-I	FMSC2324009	Shaikh
40	Sonali Khulam	sonalikhulam@gmail.com	8591045837	M.Sc-I	FMSC2324009	Sonali
41	Aswathy M. Nair	aswathym27@gmail.com	9987428851	M.Sc-I (B.A.)	FMSC2324003	Aswathy
42	Soni Rajbhar D.	ssrajbhara133@gmail.com	7208621965	M.Sc-II	SMCHG02324005	Soni Rajbhar
43	Sangita Mumupandi	kutimamumupandi0714@gmail.com	808071042	M.Sc-II	SMCHE12324021	Sangita
44	Vishal Prajapati	vishal766766@gmail.com	766766466	M.Sc-II	SMCHE2324017	Vishal
45	RIYA RANE	riya.pr19@gmail.com	7666743837	M.Sc-II	SMCHE02324016	Riya
46	SHRAWANI M. KHARKANDE	mshrawani46@gmail.com	8291066987	M.Sc-II	SMCHE12324014	Shrawani
47	Komal D. Gore	komal.dg2000@gmail.com	9321890378	M.Sc-II	SMCHE12324022	Komal
48	Sanjana Menon	sanjmenon29@gmail.com	8928036686	M.Sc-I	FMSC2324032	Sanjana
49	Vrinda Santosh Raj	vrindasantoshraj@gmail.com	8779764806	M.Sc-I	FMSC2324028	Vrinda
50	Mariya Antony	mariyaantony741@gmail.com	8692984427	M.Sc-I	FMSC2324025	Mariya



**SIES College of Arts, Science & Commerce (AUTONOMOUS)**  
**Slon (W), Mumbai - 400 022**  
**IQAC & NIRMITEE KENDRA**

Organises an interactive session titled "Intellectual Property Strategy: Practical Insights"

**Day & Date:** Saturday, 2nd March 2024; **Venue:** Mini Auditorium, SIES College

**Time:** 11.00 am to 12.30 pm

Sr. No	Students/Faculty Name	Email ID	Mobile No	Class	Roll No.	Signature
51	Iqra Mansuri	iqramansuri03@gmail.com	9850180026	MSC I	FMSC2324 024	Iqra Mansuri
52	Abhay Sharma	abhaysh1061@gmail.com	829301061	MSC I	FMSC2324 182	Abhay
53	Shivam Rajapati	shivam09102001@gmail.com	8369159522	MSC-I	FMSC23 24179	Shivam
54	Prachin Salunkhe	prachin.sies.edu.in	9833239320	Faculty Bicameral Science		Prachin Salunkhe
55	Prathna Kumbhar	Prathnakumbhar99200@gmail.com	9321840966	MSC-I	FMSC2324 163	Prathna Kumbhar
56	Prithvi Vishwakarma	Prithvi123@gmail.com	9137082530	MSC-1	FMSC2324 184	Prithvi
57						
58						
59						
60						
61						
62						
63						
64						
65						
66						
67						
68						
69						
70						
71						
72						
73						
74						
75						





**ii. Photographs (Geo-tagged)**



*In frame: Ms Akshata Salvi, a faculty of the Department of Biochemistry delivering the welcome address.*



*In frame: Ms Geeta Paluskar, IQAC co-ordinator welcoming the resource person Ms Pallavi Kharkar with a potted plant.*





*In frame: Ms Pallavi Kharkar introducing the participants to intellectual property rights.*



SIES COLLEGE OF ARTS, SCIENCE AND COMMERCE, SION(W)

DEPARTMENT OF ENGLISH

RESEARCH METHODOLOGY WORKSHOP

DATE OF THE EVENT: 8<sup>th</sup> April, 2024, Monday, 9:30 Am

AIM: To learn about research methodology, effective tools of writing and PhD Courses

REPORT:

A Research Methodology Workshop was organised at SIES College of Arts, Science and Commerce, Sion (W) on 8<sup>th</sup> April, 2024. It was jointly organised by the departments of English, Philosophy and Politics In association with IQAC. The event began around 9:30 Am with a warm welcome by Dr. Seema C. Furthermore, Mr. Nilkanth Talawdekar, an official from the Research Administration & Promotion Cell at the University of Mumbai explained about the procedures of applying for a PhD course, submitting the synopsis, thesis and viva voce. This talk helped all the aspirants to have a clear picture of the course and plan their goals accordingly.

This was followed by technical session 1 where Dr. Anusha Ramanathan spoke about academic writing, qualitative and quantitative methodologies to include in a research. Dr. Ramanathan is a faculty at Tata Institute of Social Sciences. This session was very effective and could help the students with relevant information about tools that can help them in writing a synopsis. The technical session 2 included a talk by Dr. Biraj Mehta who is a member of the Editorial Board for *Sambhashan* at the University of Mumbai. Dr. Mehta talked about reputed journals available for publication. She also gave a checklist for the right journal selection. The last technical session was by Mr. Ankush Chandran who explained about the AI generated citation tools for effective research. Mr. Chandran is a faculty at Kamla Raheja Vidhyanidhi Institute for Architecture and Environmental Studies. All these sessions have indeed helped all the aspirants by providing them adequate information as per the new guidelines.

BENEFITS: The attendees could broaden their perspectives and knowledge about the PhD Courses and research methodology.

## Photos





*Uma Shankar*  
Principal  
SIES College of Arts, Science &  
Commerce (Autonomous)  
Sion (West), Mumbai - 400 022.

Dr. Uma Shankar  
Principal

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: 08/04/2024 Time: 8:30 - 1:00 Place/Venue: COLLEGE AUDITORIUM

Agenda/Topic: RESEARCH METHODOLOGY WORKSHOP IN HUMANITIES

Meeting conducted/convened by: DEPARTMENTS OF ENGLISH, PHILOSOPHY & POLITICS

Serial No.	Name of the faculty	Department	Signature
1.	Dr. Seema C	English	
2.	Dr. Lakshmi Muthukumar	English	
3.	Vanita Bhanu	Politics	
4.	Vidya Halkhane	English	
5.	Nikita Tanvir Lakhari	Philosophy	
6.	Pramod Dnyandedo Pawar	Philosophy	
7.	Blavati P. Ray	Philosophy	
8.	Amruta Padhye	Psychology	
9.	Megha Tiwari	Psychology	
10.	Shama Toduskar	Psychology	
11.	Vivati Kisriya	English	
12.	Sharanya Shankar	Biotechnology	
13.	Anju James	Biotechnology	
14.	Vibha D. Ah	Biotechnology	
15.	Avin K Shah	Commerce	
16.	SMAN GEORGE	Politics	
17.	Heramb Bhave.	Sanskrit	
18.	Abhishek Pasi	History	
19.	Chandhokant Lathin	Philosophy	
20.	Grishu Pimai	English	
21.	Samuel D. Kumar	English	
22.	Diksha Goyal	English	
23.	Devika Vaic	English	
24.	V. A. Malyankar	Arts (Politics)	
25.	Sudha Krishnan (PhD Student)	English	

Attendance sheet for meetings conducted at the Institution (Degree/Junior)

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Place/Venue: \_\_\_\_\_

Agenda/Topic: \_\_\_\_\_

Meeting conducted/convened by: \_\_\_\_\_

Serial No.	Name of the faculty	Department	Signature
26	Dr. Bhanushri Patil	Hindi	[Signature]
27	Saradha Balasubramanian (Ph.D. student, Eng Dept.)		[Signature]
28	mansita yadav (Ph.D. Student (Hindi))		[Signature]
29	Chitra Lale (Ph.D. Student) Politics Dept		[Signature]
30	Janhani Kulkarni (Ph.D. Student) Political Sci		[Signature]
31	Dr. Varsha Muley (Faculty)	History	[Signature]
32	Medha Dhapre (Ph.D. Student)	Pol. Sc	[Signature]
33	Shruti P	Economics	[Signature]
34	Shaifali Kumbhat	Geo	[Signature]
35	Sampatti V. Sambharan	Politicis	[Signature]
36	Rashmi Bhure	Philosophy	[Signature]
37	Kamala Srinivas	BMS	[Signature]
38	K. Saravanan Nadas	Philosophy	[Signature]
39	Vinishah Garte		